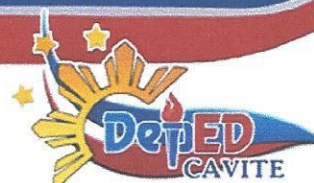




Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



C-10362
5/29/18

NOTICE OF MEETING NO. 097

TO: OIC, Office of the Assistant Schools Division Superintendent
All Senior High School (SHS) School Heads
All Concerned

DATE: May 28, 2018

Please be informed that there will be a meeting on May 31, 2017 (Thursday),
10:00 a.m. – 12:00nn at the Silid Ugnayan, Division Office, Trece Martires City, Cavite.

Agendas are as follows:

1. Distribution of Senior High School teaching items.
2. Hiring guidelines.
3. Other related concerns.

Participants are as follows:

1. Elias A. Alicaya, Jr. – OIC- ASDS
2. Verna C. Cabaya – Administrative Officer V
3. Patrick Reniel S. Tejidor – Planning Officer III
4. Elaine V. Balen – Administrative Officer IV
5. Norita Vasquez – Admin Aide VI
6. All Senior High School (SHS) School Heads

School Heads should bring the following:

1. Number of recommended / hired SHS teacher.
2. Copy of RQA.
3. Enrollment data.

Your attendance to the above mentioned meeting is a must.

ELIAS A. ALICAYA, JR. Ed.D.
OIC-Assistant Schools Division Superintendent
CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent