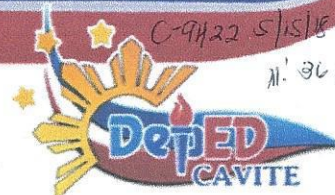




Republic of the Philippines  
**Department of Education**  
Region IV-A (CALABARZON)  
**Division of Cavite**  
Trece Martires City, Cavite



May 15, 2018

**OFFICE MEMORANDUM**

**ASSIGNMENT OF OIC CHIEF SGOD FOR MAY 21-31, 2018**

TO: OIC Assistant Schools Division Superintendent  
OIC Office of the Assistant Schools Division Superintendent  
Chief, CID  
Unit and Section Heads  
All Division Personnel  
Public Elementary and Secondary School Heads

1. With regard to the notification of the Eligibility of the Schools Division Office of Cavite Province for the Philippine Quality Awards application, necessary information, systemic and structural preparations are to be complied within the period of application.
2. In light of this preparation, the current OIC Chief of SGOD, Ivan Brian L. Inductivo, will facilitate and focus on the preparation and accomplishment of the application documentary requisite until its submission on May 31, 2018. Henceforth, within this period, this Office hereby assigns **Gina B. Dulce** and **Allain B. Alavarez** as OIC Chiefs of SGOD effective from May 21, 2018 until May 31, 2018.
3. Immediate and wide dissemination of this Memorandum is desired.

  
**CHERRYLOU D. DE MESA**  
Schools Division Superintendent