



June 5, 2018

DIVISION MEMORANDUM
No. 162 s. 2018

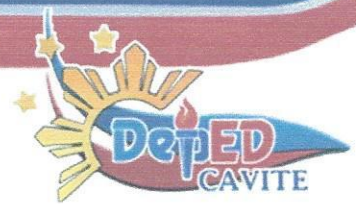
**2018 ADMINISTRATION OF THE SPECIAL PHILIPPINE
EDUCATIONAL PLACEMENT TEST**

TO: OIC, Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program and Public Schools District Supervisors
Secondary School Heads
Guidance Counselors
PEPT Test Administrators

1. In reference to DepEd Advisory dated May 29, 2018, this Division will administer the Special Philippine Education Placement Test, on June 10, 2018 at Trece Martires City Elementary School, San Agustin, Trece Martires City Cavite.
2. Pursuant to DepEd Order 55, s. 2016, the Philippine Educational Placement Test (PEPT) may be administered to the following:
 - a) Learners from schools without a government permit.
 - b) Learners from nonformal and informal education programs.
 - c) Learners who have incomplete or no record of formal schooling.
 - d) Learners with back subjects.
 - e) Learners who need grade level standards assessment.
 - f) Learners who are overage for their grade levels.
3. The requirements for taking the PEPT are the following :
 - a) Form 137 or Form 138 duly signed.
 - b) 1x1 identical id pictures 2 pcs.
 - c) Birth Certificate.
 - d) Duly Accomplished PEPT form. (white form attached to this)
4. The submission of requirements will be up to Thursday , June 7, 2018 at 5 pm. care of Miss Norie Vasques.
5. The supposedly test takers last June 2, 2018 can still take the PEPT using the updated **FREE WHITE FORM** with updated requirements if still needed.
6. It is highly requested that the School Heads in public and private schools through the PEPT in charge in schools or guidance counselors should orient the examinees for test and secure protective measures in going to testing center.



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



7. The actual examination shall commence from 7:30 am until 5:00 pm and the examinees should be at the testing venue on or before 7:00 am in casual attire (no sleeveless and shorts) and should bring the following:

- a) No. 2 lead pencil
- b) Extra papers for computation purposes
- c) Snacks and lunch

8. In order to achieve the smooth conduct of the test, there will be an orientation of room examiners and evaluation of papers and testing task force held on June 8, 2018, 2:00 pm at Tanza National Trade School

9. Education Program Supervisors and Public Schools District Supervisors are requested to monitor the conduct of the and PEPT.

10. Immediate dissemination of this Memorandum is highly expected.


Mr. ELIAS A. ALICAYA, JR. Ed.D.
OIC-Assistant Schools Division Superintendent
For **CHERRYLOU D. DE MESA**
Schools Division Superintendent



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



Enclosure No. 1 to the Division Memorandum No. ____, s. 2018

EXECUTIVE COMMITTEE

CHERRYLOU D. DE MESA
Schools Division Superintendent

DR. ELIAS A. ALICAYA JR.
OIC, Asst. Schools Division Superintendent

DR. DIANE P. TOPACIO
OIC, Asst. Schools Division Superintendent

DR. ELPIDIA A. BERGADO
Chief, CID

IVAN BRYAN INDUCTIVO
OIC Chief, SGOD

DR. EDUARDA M. ZAPANTA
EPS – Mathematics/ Division Testing Coordinator

DR. ALLAIN B. ALVAREZ
SEPS, School Management Monitoring and Evaluation
Division Testing- Coordinator

HELEN C. AURE
YOLANDA PENALES

PDSD, TRECE

JOSEPHINE MONZAGA
EPS, ESP
Room Supervisor

NORIEBEL AMBATA
Principal, TMCES

MARCELLA DELA CRUZ
Room Supervisor

ESTER M. ZUÑIGA
MYRNA AVINANTE
Chief Examiners

FREDERICK DECENA
JOANNE C. PACATANG
Room Supervisors



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



Trece Martires City Elementary School
Room Examiners

1. Ma. Rosalyn M. Pagtakhan
2. Ana Marie D. Reyes
3. Imelda Arevalo
4. Nicholas B. Taccad
5. Rochel Bayot
6. Elizabeth Mira
7. Marie Edmilyn Ocampo
8. Basilisa Digma
9. Delia Poblete
10. Alma Acuna
11. Sally Genuino
12. Raciell D. Bognot
13. Ferdinand T. Iglesia
14. Bernadeth M. Dave
15. Edwin Luna
16. Ronald Perena
17. Liezel Bautista
18. Rina F. Romilla
19. Cynthia Cadua
20. Esterlita M. Dolatre
21. Edwin V. Lucero
22. Rianette O. Ydia
23. Rina F. Romilia
24. Ronal A. Pereña
25. Candido Aquino
26. Norita Vasques – Registering Clerk
27. Gina Menardo –
Documentation/Certification
28. Trece Elem School Selected Teachers

PHILIPPINE EDUCATIONAL PLACEMENT TEST

NO.		REGISTRATION FORM		LEM's Copy	
Surname		First Name		MI	
Mailing Address: No., Street, Barrio, Town, Province/City		Contact No.		Age Sex	
Date of Birth		LRN (if any)		Date of Examination	
Name and Address of School Last Attended		Grade Level Completed/Finished		Division Code	
Place and Date of Registration		Purpose of Examination <input type="checkbox"/> Placement <input type="checkbox"/> Validation <input type="checkbox"/> Subject Completion			
Examination Center					

Division Testing Coordinator's Signature Over Printed Name

Applicant's Signature Over Printed Name

INSTRUCTION TO THE PEPT DIVISION TESTING COORDINATOR



JUNE 2018

- Before signing this form, please see to it that all entries especially those on Date of Birth, Age and Grade Level Finished are legible and correct.
- Detach Applicant's Copy and give it to the applicant.
- Keep the LEM's Copy and give it to the Chief Examiner on examination day for applicant verification purposes.
- Verify through LIS if the school where the learner comes from has a government permit.
- For learners from private schools without government permit, place the endorsement letter from the Regional Office inside each ETRE.

CHECK(✓) DOCUMENT/s SUBMITTED

- ☐ Birth Certificate
☐ School Record/s
 Secondary - Form 137
 Elementary - Form 137/138
☐ ID Pictures

PHILIPPINE EDUCATIONAL PLACEMENT TEST

NO.		REGISTRATION FORM		Applicant's Copy	
Surname		First Name		MI	
Mailing Address: No., Street, Barrio, Town, Province/City		Contact No.		Age Sex	
Date of Birth		LRN (if any)		Date of Examination	
Name and Address of School Last Attended		Grade Level Completed/Finished		Division Code	
Place and Date of Registration		Purpose of Examination <input type="checkbox"/> Placement <input type="checkbox"/> Validation <input type="checkbox"/> Subject Completion			

Examination Center

Applicant's Signature Over Printed Name

NOTES:

- Fill-out all blanks in the Registration Form.
- Upon registration, the Registering Official will inform you of the place where you are to take the PEPT.
- On examination day, the test will start exactly at 7:30 a.m. Bring with you this form and 2 lead pencils. You may also bring snacks and lunch that you can take during the break.



JUNE 2018

Certified True and Correct:

Division Testing Coordinator's Signature Over Printed Name