

Republic of the Philippines

Department of Education

Region IV-A (CALABARZON)

Division of Cavite

Trece Martires City, Cavite



Certificate Number: AJA17-0083



C-11455
6/25/18
1:48 pm

NOTICE OF MEETING NO. 107

TO: OIC, Assistant Schools Division Superintendent
OIC, Office of the ASDS
Chiefs, CID and SGOD
SDO Unit Heads and Section Chiefs

Date: June 25, 2018


Please be informed that there will be a Quality Management Meeting on June 29, 2018 8:30 a.m. to 12:00 noon at Silid Ugnayan, DepEd Cavite Compound, Brgy. Luciano Trece Martires City, Cavite.

Agenda of the said meeting are the following:

1. Review and approval of previous minutes.
2. Matters arising from previous minutes.
3. Voice of the Customer (VOC) Report
4. Monthly Performance Review
5. Streamlining of Processes
6. Schedule of Preparation for Management Review
7. Preparation for Management Review
8. Other Matters

It is expected that the following personnel be present at the said meeting:

1. Assistant Schools Division Superintendents;
2. Chiefs, CID and SGOD, and;
3. Unit Heads and Section Heads of SDO and SGOD (including DRRM and Youth Development)


CHERRYLOU D. REPIA
Schools Division Superintendent