



Republic of the Philippines

Department of Education

Region IV-A (CALABARZON)

Division of Cavite

Trece Martires City, Cavite



Certificate Number: AJA17-0083



10:57
C-13150

NOTICE OF MEETING NO. 182

TO: Administrative Officer V – Budget
Administrative Assistant III
Administrative Assistant I

Date: July 31, 2018

Please be informed that there will be a meeting on July 31, 2018, 12:00 nn to 2 pm at SM City, Brgy. Luciano, Trece Martires City Cavite.

Agenda of the said meeting are the following:

1. External audit findings
2. Coaching session
3. Budget concerns
4. Other matters

It is expected that the following personnel be present at the said meeting:

1. Budget Officer
2. Budget Staffs

ELIAS A. ALICAYA, JR. Ed.D.
OIC-Assistant Schools Division Superintendent

For: **CHERRYLOU D. REPIA**
Schools Division Superintendent