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**DIVISION MEMORANDUM**  
No. **193** s. 2018

**SCREENING, IDENTIFICATION AND PLACEMENT GUIDELINES OF LEARNERS  
IN SSES (SPECIAL SCIENCE ELEMENTARY SCHOOLS) IN THE MUNICIPALITY**

To: Assistant Schools Division Superintendent  
Chiefs, CID / SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary/Secondary School Heads  
All Concerned

1. In reference to Dep Ed Order No. 57, s. 2011 on the Policy Guidelines in the Implementation of the Special Science Elementary Schools (SSES), this office reiterates that all identified SSES in the municipality should adhere to Enclosure No. 1 in the selection of learners. As stated, be guided on the following:

**1.1. The SSES learners**

**The SSES learners are those enrolled in SPED centers classified as Gifted and Talented and regular schools who passed the SSES screening procedures.** These are the children who are equipped with scientific and technological knowledge, skills and attitudes, creative and have positive value; and lifelong learning skills to become productive partners in the development of the community and society. (See Attached List of Traits in the Enclosure to DepEd Order No. 57, s. 2011).

**1.2. Screening, Identification and Placement Guidelines**

**1.3. Classes for the Gifted and Talented in SPED Centers**

Screening shall be done using the existing selection process implemented in the SPED Centers.

**1.3.1 Selection shall be done using the following tools:**

- Teacher Observation/Nomination and referral
- Formal Testing/Psycho-educational assessment
- Parent Observation/Nomination & Self Nomination
- Product/Outputs
- Interviews/ Non-Intellective tests
- School Based Diagnostic test

**1.3.2. Graduates of Head start classes are automatically qualified to the**

GT/Grade 1.

**1.3.3. A total of thirty (30) pupils per grade level shall be organized.**



#### 1.4. For the Regular Schools

1. Grade 1 aspirants may come from the school implementing SSES Project or from neighboring schools within the district. Aspirants must satisfy the following criteria:

- Age requirement: Shall follow the existing DepEd Policy on entrance age.
- For incoming Grade 1, results of SReA.

2. Grade 1 aspirants satisfying the criteria shall undergo the final screening consisting of school based diagnostic tests and interview which will be administered during the opening of school year. The development of the interview guide shall be the joint responsibility of the school and the division. The interview should cover the competencies in English Science and Mathematics. Ample provision toward the determination of whether or not the applicant possesses the desired character traits should likewise be included in the interview. (See the List of Traits for SSES Learners to Manifest attached to Enclosure No. 1 of DepEd Order No. 57 s. 2011) For Profiling pupils, it is recommended that a checklist of character traits be prepared for interviewing individual applicant. Top thirty to thirty-five (30-35) pupils shall be organized as a Grade 1 SSES class.

3. A Battery of Mental Ability tests (MAT) shall be administered to the organized SSES Grade 1 class for profiling purposes.

4. An agreement between the schools and the parents shall be drafted and duly signed for this purpose.

2. For effective implementation of the SSES project, the identified schools and municipalities should adhere to the implementing guidelines set forth in Enclosure No. 1.

3. Immediate dissemination of this Memorandum is desired.

**CHERRYLOU D. REPIA**  
Schools Division Superintendent