

July 26, 2018

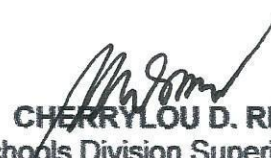
DIVISION MEMORANDUM

No. 213, s. 2018

**RISK AND OPPORTUNITY ASSESSMENT (ROA)
AND CORRECTIVE ACTION REPORT (CAR) REVIEW**

TO: Assistant Schools Division Superintendent
OIC, Office of the ASDS
Chiefs, CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
Unit/Section Heads
Division Office Personnel
All Concerned

1. In its continuous pursuit to sustain the quality management system of DepEd Cavite, this Office will conduct Risk and Opportunity Assessment (ROA) and Corrective Action Report (CAR) Review on July 30 – August 03, 2018 at DepEd Cavite, Brgy. Luciano Trece Martires City, Cavite.
2. The review aims to update and improve the root cause analysis as well as the corrective and preventive actions in both CAR and ROA. The Education Program Supervisors and Public Schools District Supervisors are expected to check the entries in the said forms.
3. Attached is the schedule and list of the supervisors assigned in the unit/section.
4. Relative to this, unit/section heads and process owners are expected to coordinate with the assigned supervisors in their respective offices.
5. Immediate and widest dissemination of this Memorandum is earnestly desired.


CHERRYLOU D. REPIA
Schools Division Superintendent



Republic of the Philippines
Department of Education
 Region IV-A (CALABARZON)
Division of Cavite
 Trece Martires City, Cavite



Certificate Number: AJA17-0063

RISK AND OPPORTUNITY ASSESMENT AND CORRECTIVE ACTION REPORT REVIEW SCHEDULE

OFFICE	ASSIGNED SUPERVISORS
Cash	Edeliza Calacutan
	Mercelita Salazar
Human Resource Management	Emily Quintos
	Cecilia Alvarez
Supply	Wenifreda Diquit
	Ma. Jovy Legaspi
Records	Gloria Mojica
	Saturnino Hernandez
Accounting	Estrelita De Vera
	Ester Salamatín
	Edna Bayot
Budget	Eduarda Zapanta
	Nancy Marasigan
Information Communication Technology (ICT)	Amel Zapanta
	Carolina Magallanes
Medical	Merle Baybay
	Helen Mendoza
	Josephine Monzaga
Private	Ma. Victoria Maligayo
	Laura Garcia
Planning & Research	Susan Aquino
	Milagros Norcio
Education Facilities	Rey Guansing
	Maribeth Rieta
Disaster Risk Reduction Management	Noel Ortega
	Florencia Gloriani
Monitoring and Evaluation	Ofelia Arvisu
	Joel Peregrino
	Eleuteria Pasiolan
Human Resource Development	Marcos Ramos
	Irma Ejanda
Social Mobilization	Yolanda Penales
	Mary Ann Batino
Dental	Romeo Endraca
	Elsa De Leon
	Amelita Buenavente
Alternative Learning System	Elizabeth Garcia
	Marcela Dela Cruz
Learning Resource	Divina Rosarda
	Anacleto Incognito
CID-Formal	Helen Aure
	Amelita Peñalba