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July 18, 2018

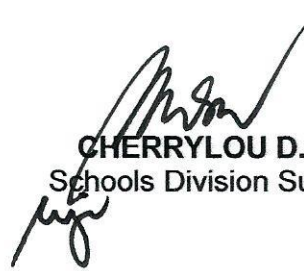
DIVISION MEMORANDUM
NO. 204, s. 2018

CREATION OF INVENTORY COMMITTEE

To:

OIC, Assist. Schools Division Superintendents
OIC, Office of the Assist. Schools Division Superintendents
Chief, Curriculum Implementation Division
OIC- Chief, Office of the Schools Governance and Operations Division
Public School District Supervisors
Senior High School Heads/ Principals
Elementary & Secondary School Principals
School Supply Officers/ School Property Custodians
All concerned

1. Please be informed that Department of Education Division Office has created an Inventory committee, effective June 2018.
2. The following names are the assigned Inventory Committee.
 - a. Diana P. Topacio – OIC, Asst. Schools Div. Superintendent
 - b. Verna C. Cabaya – Administrative Officer V
 - c. Edward Joevan R. Romen – Administrative Officer IV
 - d. Sherwin A. Rom – Administrative Assistant III
 - e. Romnick P. Cuachin – Administrative Aide III
3. For dissemination, guidance and compliance of all concerned.


CHERRYLOU D. REPIA
Schools Division Superintendent