



C-13157
7/31/18
11:40

NOTICE OF MEETING NO. 131

TO: Administrative Officer V
Administrative Officer IV - Cash
Administrative Assistant II – Disbursing Officer
Administrative Aide VI

Date: July 31, 2018

Please be informed that there will be a Unit monthly meeting on July 31, 2018, 3:00 p.m. at Cashier Unit, DepEd Compound, Brgy. Luciano, Trece Martires City, Cavite.

Agenda of the said meeting are the following:

1. Preparation for the upcoming Surveillance Audit on August 09, 2018
2. Other matters

Attendance is a must.

by: ELIAS A. ALICAYA, JR., Ed.D.

OIC-Assistant Schools Division Superintendent

for **CHERRYLOU D. REPIA**
Schools Division Superintendent