



C. S. L. B.
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September 10, 2018

DIVISION MEMORANDUM
NO. 229 s., 2018

DIVISION MONITORING OF SCHOOLS' LEARNER INFORMATION SYSTEM (LIS) AND ENHANCED BASIC EDUCATION INFORMATION SYSTEM (EBEIS) STATUS

TO: OIC, Office of the Assistant Schools Division Superintendent
Chiefs, CID/SGOD
Division Office - Administrative Officer IV - Records
Public Schools District Supervisors
Public School Heads
All others concerned

1. Relative to the issuance of Division Memorandum No. 229 s. 2018 entitled Division Guidelines on the Approval of Division Level LIS Requests, EBEIS Data Gathering & Validation and Schedule of Orientation for Beginning of School Year (BOSY) 2018-2019, all schools are required to enroll all their learners in the Learner Information System (LIS) and update their school profile in the Enhanced Basic Education Information System (EBEIS).
2. To ensure compliance, the Division Planning and Research Section will conduct random checking among the schools in every municipality. Monitoring activity will start on September 19, 2018. See Annex A for the complete schedule of checking.
3. School Heads must ensure the availability of the person-in-charge of LIS and EBEIS as well as the related documents such as but not limited to EBEIS School Profile and School Forms.
4. Immediate dissemination of and compliance with this Memorandum is desired.


CHERRYLOU D. REPIA
Schools Division Superintendent



Annex A. Schedule of Random Checking

Date	Municipality	Target number of schools (random/minimum)
September 19-20, 2018	GMA	8
October 3-5, 2018	Carmona	8
October 11, 2018	Silang	12
October 12, 2018	Tagaytay	4
October 18, 2018	Mendez	4
October 19, 2018	Trece	4
November 7, 2018	Amadeo	4
November 8, 2018	Naic	4
November 9, 2018	Ternate	4
November 14, 2018	Maragondon	4
November 15, 2018	Magallanes	4
November 16, 2018	GEA	4
November 21, 2018	Alfonso	4
November 22, 2018	Indang	4
November 23, 2018	Tanza	4
November 29, 2018	Kawit	4
November 30, 2018	Rosario	4
December 6, 2018	Noveleta	4
Total number of schools		88