



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



Certificate Number: AJA17-0083



C-0006
1/3/2019
10:59am

NOTICE OF MEETING NO. 001

TO : Medical Officer III
Division Nursing Personnel
School-based Nurses

DATE : January 4, 2019

There will be an **emergency meeting** among all Medical Officer III, Division Nursing Personnel and School-based Nurses on Friday, January 4, 2019, 9:00 AM at the Medical Office, Schools Division Office, Trece Martires City, Cavite.

The agenda for the said activity are as follows:

1. Process Manual Review
2. For School-based Nurses, submission of due Reports:
 - Monthly Statistical Reports of December 2018
 - MOVs for CY 2018
3. Data for PQA write up
4. IPCRF for CY 2019
5. Other related matters

Your attendance to the above-mentioned meeting is **HIGHLY REQUIRED**.


CHERRYLOU D. REPIA
Schools Division Superintendent