



Republic of the Philippines

Department of Education

Region IV-A (CALABARZON)

Division of Cavite

Trece Martires City, Cavite



ISO 9001:2015



Accreditation No. MSA-005

Certificate Number: AJA17-0083

February 22, 2019

## DIVISION MEMORANDUM

No. 068, s. 2019

### JUAN STEP AHEAD CAREER GUIDANCE FAIR

TO: OIC, Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
OIC Chief, School Governance and Operations Division  
Education Program Supervisors  
Public Schools Division Supervisors  
Public and Private Elementary and Secondary School Heads  
All concerned

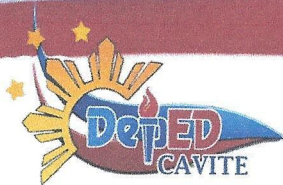
1. Pursuant to the National Career Guidance Advocacy Program, this Office informs the field of the conduct of the **Juan Step Ahead Career Guidance Fair** themed "Rise Up! Elevate your Goals towards Career Path and Passion" on **March 15, 2019**, at the **Fra Angelico Gymnasium, Colegio de San Juan de Letran, Calamba**.

2. Organized by the Colegio de San Juan de Letran Calamba through its Testing, Guidance, and Counseling Department and in partnership with the Department of Labor and Employment, Advocates for Career and Education Support Inc., and the Youth Development Council of the City Mayor of Calamba, the activity offers:

- 2.1 free power personality seminar
- 2.2 career interest testing
- 2.3 mock job interview
- 2.4 career campus tour
- 2.5 interactive learning activities
- 2.6 school's program exhibit
- 2.7 resume writing seminar, and;
- 2.8 free career seminar for school administrators, teachers, and guidance counselors

3. Admission to the said Career Guidance Fair is free. It is **open for all interested school administrators, principals, teachers, parents, guidance counselors, grade 10 junior high school students, and grade 12 senior high school students** in CALABARZON Region.

4. However, interested teacher and student participants shall prioritize the administration/ taking of the scheduled fourth quarter examination. Interested graduating students must be administered with the exams in advance, shall secure a parent's permit, and shall be accompanied by a teacher.



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5. Expenses to be incurred in the **voluntary attendance** to the said activity shall be shouldered by the participants and may not be charged against school funds.
6. For more information, kindly refer to the attached letter of invitation for potential participants. The program of activities and the registration form which shall be filled out and sent to [mjwaniam@yahoo.com](mailto:mjwaniam@yahoo.com) are also enclosed.
7. Immediate dissemination of this Memorandum is earnestly desired.

by: ELIAS A. ALICAYA, JR. Ed.D.  
OIC-Assistant Schools Division Superintendent  
for **CHERRYLOU D. REPIA**  
Schools Division Superintendent *sm*

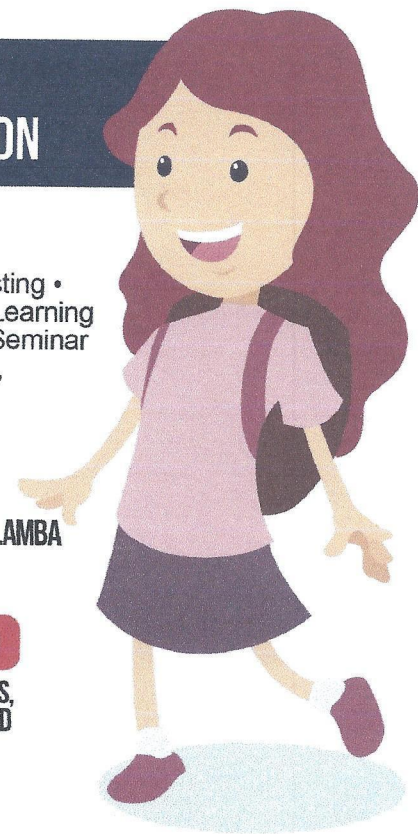
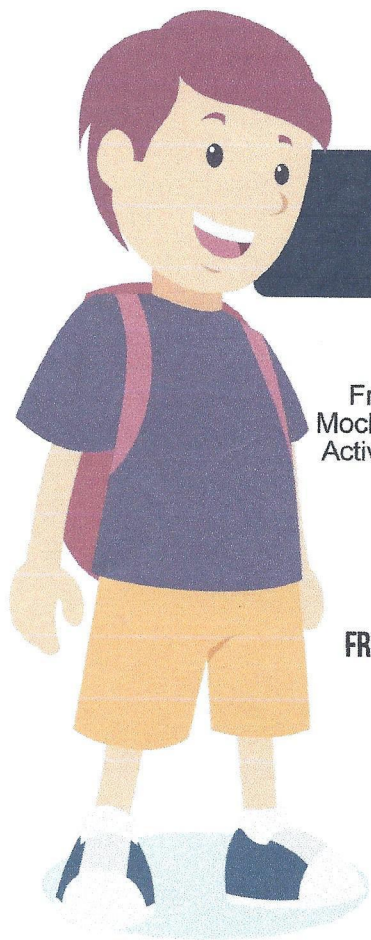
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# JUANSTEPAHEAD

# career guidance fair

**RISE UP! ELEVATE YOUR GOALS  
TOWARDS CAREER PATH & PASSION**



**HIGHLIGHTS OF THE ACTIVITY**

- Free Power Personality Seminar • Career Interest Testing • Mock Job Interview • Career Campus Tour • Interactive Learning Activities • School's Program Exhibit • Resume Writing Seminar • Free Career Seminar for School Administrators, Teacher & Guidance Counselors • Freebies

**MARCH 15, 2019, 7:00 AM - 5:00 PM**  
**FRA ANGELICO GYMNASIUM, COLEGIO DE SAN JUAN DE LETRAN CALAMBA**

**▶ ADMISSION IS FREE ◀**

**OPEN FOR ALL SCHOOL ADMINISTRATORS, PRINCIPALS, TEACHERS, PARENTS, GUIDANCE COUNSELORS, GRADE 10 JHS STUDENTS AND GRADE 12 SHS STUDENTS IN CALABARZON REGION.**

**FOR INQUIRIES & REGISTRATION**

Kindly Contact the Testing, Guidance and Counseling Department  
 @ (049) 545-5453 loc 2041-2042 or 0906-825-8002  
 and Look for Michael Jade Wania

PRESENTED BY



IN PARTNERSHIP



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## Colegio de San Juan de Letran Calamba

City of Calamba, Laguna, Philippines 4027 • [www.lettran-calamba.edu.ph](http://www.lettran-calamba.edu.ph) • +63(049) - 5455453

### Testing, Guidance and Counseling Department

January 31, 2019  
42: 00-00-LE-17

**School Administrators, Principals, Teachers, Guidance Counselors**  
**Grade 10 Junior High School & Grade 12 Senior High School Students**  
*Private and Public Schools*  
*Cavite, Laguna, Batangas, Rizal and Quezon*

Dear Sir/Mam:

Arribal

In pursuant to the National Career Guidance Advocacy Program, the Colegio de San Juan de Letran Calamba through the Testing, Guidance and Counseling Department and in partnership with the Department of Labor and Employment, Advocates for Career and Education Support Inc., and the Youth Development Council of the City Mayor of Calamba, will hold its 2<sup>nd</sup> Career Guidance Fair, project JUANStepAhead with the theme "Rise Up! Elevate your Goals Towards Career Path and Passion. This will be held on **March 15, 2019** at the Fra Angelico Gymnasium, Colegio de San Juan de Letran Calamba.

The highlights of the said fair will be: **Free Career Interest Testing, Power Personality Seminar, Mock Job Interview and Resume Writing Seminar, Career Campus Tour, Interactive Learning Activities, School/s Programs Exhibit, and Free Seminar for School Administrators, Principals, Teachers, and Guidance Counselors in "Teachers as Career Counselors: Helping Learners in Discovering Career and Passion Towards Global Competitiveness"**.


There will be an opportunity for the participants to get first hand information with regards to their career and passion thru our invited resource speakers/exhibitors from **Department of Labor and Employment, Technical Education and Skills Development Authority, Advocates for Career and Education Support Inc, Youth Organizations, Micro Small and Medium Size Enterprises, Schools Exhibitors, and at Jobs 180.**

For Inquiries and registration, you may direct it to the undersigned personnel at this email address: [mjwanian@yahoo.com](mailto:mjwanian@yahoo.com) or contact us at (049) 545-5453 local 2041-2042 and Mobile Number (0906) 825-8002.

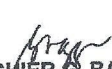
Together, let us lead the youth to a better and brighter future!

Thank you very much and looking forward for your participation in this favorable event.

Respectfully yours:

  
**MR. MICHAEL JADE I. WANIAN, RGC, LPT**  
Guidance Counselor  
High School

Noted by:

  
**MS. ANN RESHIER G. BAYUGO, RGC, Rpm**  
Director  
Testing, Guidance and Counseling Department

  
**MS. ALMA GRACE Y. CID**  
Secretary General  
Office of the Secretary General

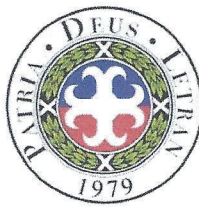
Mjw1/31/19



Ground Floor, San Juan Bautista Building • [lguidance@yahoo.com](mailto:lguidance@yahoo.com) • Trunkline: 049-545-5453 local 2041-2042







# JUAN Step Ahead CAREER GUIDANCE FAIR

March 15, 2019

## SCHEDULE OF ACTIVITIES

<i>Time Frame</i>	<i>Activity</i>	<i>In-Charge/Resource Speaker</i>
7:00am-8:30am	Registration	ACESI CALABARZON
8:31am-8:40am	Invocation/National Anthem	Tining
8:41am-8:51am	Welcoming Remarks/ Overview of the Program	Rev. Fr. Arthur B. Dingel, O.P Rector and President Colegio de San Juan de Letran Calamba
8:52am-9:15am	Inspirational Talk	Gov. Ramil Hernandez Province of Laguna
9:16am-9:30am	Inspirational Talk	Coun. Charisse Anne Hernandez City of Calamba
9:31am-9:36am	Special Number	Letran Street Dance Crew
9:37am-10:37am	Labor Market Information Employment Coaching	Department of Labor and Employment (DOLE)
10:38am-10:45am	Special Number	Dominican Brothers
10:46am-11:46am	Technical Vocational Education and Technology	Technical Education and Skills Development Authority (TESDA)
11:47am-1:20pm	Interactive Learning Activities/ Career Aptitude Testing	Youth Organization, Government Agencies & Exhibitors, Micro Small and Medium Size Enterprises, TGCD
1:21pm-2:30pm	Power Personality Seminar	Jobs180
2:31pm-3:30pm	Resume Writing, Job Interview Technique	ACESI CALABARZON
3:31pm – 4:30pm	School/s Program Exhibit/ Career Campus Tour	School Dean's/Program Chair/Student Council Colegio de San Juan de Letran Calamba
1:30 -4:00pm @ St. Joseph Hall	Seminar for Teachers/Guidance Counselor "Teachers as Career Advocates: Helping Learners in Discovering Career and Passion Towards Glocal Competitiveness "	Mr. Joel Navarez, RGC University Guidance Counselor De La Salle University Manila
4:30pm-5:00pm	Raffle	

