Republic of the Philippines



Department of Education

Region IV-A (CALABARZON) **Division of Cavite** Trece Martires City, Cavite



NOTICE OF MEETING NO. 145

TO:

All Senior Bookkeepers (Secondary IUs)

Date:

June 25, 2019

Please be informed that will be having a meeting on June 28, 2019, 1:00 p.m. at Bulwagang Tanglaw, DepEd Compound, Brgy.Luciano, Trece Martires City, Cavite.

Agenda of the said meeting are the following:

- 1. Status of Accounts Payable
- 2. CY 2019 Mid-Year Financial Reports
- 3. Other matters

It is expected that the following personnel be present at the said meeting:

- 1. Budget Officer
- 2. Senior Bookkeepers of all Implementing Units
- 3. Budget staffs

chools Division Superintendent