



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



Certificate Number: AJA17-0083



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6/6/19
9:25pm

June 06, 2019

DIVISION MEMORANDUM
No. 215, s. 2019

MID-YEAR MANAGEMENT REVIEW

TO: Assistant Schools Division Superintendent
OIC, Office of the ASDS
Chiefs, CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
Elementary/ Secondary School Heads
Division Office Personnel
All Concerned

1. In its continuous pursuit to sustain the quality management system of DepEd Cavite, this Office will conduct a mid-year quality management review (QMR) on July 11-12, 2019 at Bulwagang Tanglaw, DepEd Cavite Compound, Brgy. Luciano Trece Martires City, Cavite.
2. The QMR aims to gather all DepEd Cavite key officials and personnel to discuss the status of the unit/section's target, crucial issues and concerns on school operations and important updates relevant to DepEd priorities and programs.
3. The following are expected to be in the QMR:

NAME	DESIGNATION
Cherrylou D. Repia	Schools Division Superintendent
Elias A. Alicaya Jr.	Assistant Schools Division Superintendent
Ivan Brian L. Inductivo	OIC- Office of the Assistant Schools Division Superintendent
Elpidia Bergado	CID Chief
Diana P. Topacio	OIC-SGOD Chief
Verna C. Cabaya	Administrative Officer V
Joel Solis	Administrative Officer V – Budget
Elaine V. Balen	Administrative Officer IV – HRMO
Cherry D. Bayot	Accountant III
Edward Joevan Romen	Administrative Officer IV – Supply
Laura R. Crema	Administrative Officer IV – Cashier
Melecio Pedron	Administrative Officer IV – Records
Atty. Daniel V. Carpina	Attorney III
Mignon M. Mangoba	Information Technology Officer
Wenifreda Diquit	Education Program Supervisor – English
Emily Quintos	Education Program Supervisor – AP
Noel Ortega	Education Program Supervisor – LRMDS
Ofelia Arvisu	Public Schools District Supervisor – Maragondon
Joel Peregrino	Public Schools District Supervisor – Tagaytay
Leonila Custodio	Division Librarian



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Anna Rose Atendido	Education Program Specialist II – ALS
Julie Anne Vertudes	Project Development Officer II – LRMDS
Angelita Orenciano	Medical Officer
Rainerio Reyes	Medical Officer
Grace Tolentino	Dental Officer
Reniel Patrick S. Tejedor	Planning Officer
Gina B. Dulce	Senior Education Program Specialist – HRTD
Marlene Panganiban	Senior Education Program Specialist – SocMob
Allain Alvarez	Senior Education Program Specialist – M&E
May Ann Romanes	Senior Education Program Specialist – Research
Joel Mina	Division Engineer
Jesselle Mark Reyes	Project Development Officer II – DRRM
Rey Ann Avilla	Project Development Officer I – YFP
Albert Erni	Private Schools Coordinator
Kristine Salamat	Registrar I
Royce Aure	Registrar I
John Mark Soliga	Registrar I
Maureen Cruzada	Administrative Officer II
Margie Lyn Antazo	Administrative Aide VI

4. Agenda of the said meeting are the following:

- Review of Division Quality Policy, Objective and Key Result Area (Area)
- Review of Context of Organization
- Mid-year Voice of the Customer (VOC) result
- Mid-year Online Document Channel (ODC) Compliance
- Mid-year accomplishment per Unit
- Unit's Strategy, Innovation or Approach
- Continuous Improvement
- Audit Findings
- Status of Corrective Action Request (CAR)
- Performance of External Provider
- Review and Update of Risk and Opportunity Registry

5. Attendees to the QMR are expected to prepare and discuss their five-minute presentation regarding their unit/ section's mid-year accomplishments and the strategy, innovation or approach they undertook in streamlining and continuously improving their processes and procedures.

6. Immediate and widest dissemination of this Memorandum is earnestly desired.


CHERRY LOU D. REPIA
Schools Division Superintendent