



September 11, 2019

DIVISION MEMORANDUM

No. 349, s. 2019

**ADDENDUM TO THE DIVISION MEMORANDUM NO. 346, S. 2019
ENTITLED "UNIFIED INFORMATION SYSTEM / DOCUMENT
TRACKING SYSTEM ORIENTATION AND TRAINING"**

To: Assistant Schools Division Superintendent
OIC, Assistant Schools Division Superintendents
Chief, Curriculum Implementation Division
OIC- Chief, Schools
Public Schools District Supervisors
Division Office Personnel
All Concerned

1. With reference to Division Memorandum No. 346 s. 2019 entitled Unified Information System / Document Tracking System Orientation and Training, the name below shall be included as participant in the aforementioned activity:

NAME	PLACE OF ASSIGNMENT
1. Al Jerald Leyson	UDC/CID - Division Office

2. Immediate dissemination of this memorandum is highly desired.


CHERRYLOU D. REPIA
Schools Division Superintendent

