



C-10900  
 10/15/19  
 10:14

October 14, 2019

**DIVISION MEMORANDUM**

No. 402, s. 2019

**2019 DIVISION SEARCH FOR ADOPT-A- SCHOOL PROGRAM  
 BEST IMPLEMENTERS**

TO: Assistant Schools Division Superintendent  
 OIC, Assistant Schools Division Superintendent  
 Chief, Curriculum Implementation Division  
 OIC Chief, School Governance and Operations Division  
 Education Program Supervisors  
 Public Schools Division Supervisors  
 Public and Private Elementary and Secondary School Heads  
 All concerned

1. With reference to Division Memorandum No.382, s. 2018 entitled Division Monitoring and Evaluation Activities on Adopt-A-School Program (ASP) through the Schools Governance and Operations Division-Social Mobilization and Networking section, this office announces the 2019 Search for Adopt-A-School Program Best Implementers.

2. The objectives of the said search are: to ensure the proper recording and procedures of accepting ASP donations, to sustain the establish partnerships and to recognize the support and assistance of all education partners.

3. The selection of the Adopt-A- Program shall be evaluated according to the following criteria: **(The donations shall be from the Private Education Partners and Stakeholders).**

- |  |              |
|--|--------------|
| a. Diversity of Stakeholders and established Partnerships with MOA | - 30%        |
| b. Total Generated Resources                                       | - 30%        |
| c. Innovating various techniques on Partnerships                   | - 25 %       |
| d. Impact of Partnerships to the students and community            | <u>- 15%</u> |
|  | 100%         |

4. Please be guided with the following schedule:

- Submission and deadline of entries - October 15, 2019 to October 22, 2019. (Submit a maximum of Ten (10) pages Write-Up on the Four (4) criteria)
- Evaluation and Screening of documents – October 23-25, 2019
- On-site validation and inspection of documents – November 6-8, 2019 and facility

5. The folders for the ASP Write Up shall be submitted on October 22, 2019 from 8:00 5:00 pm. at the Social Mobilization and Networking Section at the 2nd Floor of SGOD Building, SDO Compound, Brgy. Luciano, Trece Martires City.



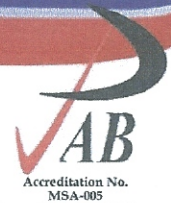
Republic of the Philippines

Department of Education

Region IV-A (CALABARZON)

Division of Cavite

Trece Martires City, Cavite



Certificate Number: AJA17-0083

6. The division team of validators are:

Dr. Elpidia B. Bergado	Chief CID
Dr. Diana P. Topacio	Chief, SGOD
Dr. Romeo Endraca	EPS TLE
Dr. Gloria Mojica	PSDS, Indang
Dr. Angelita Orenciano	Medical Officer III
Dr. Marlene P. Panganiban	SEPS, SocMob

7. The division shall select the top five (5) entries from elementary and secondary levels.

8. Relative to this, the Awarding Ceremony shall be held during the Education and Stakeholders' Summit in November 2019, (venue, to be announced).

9. Travelling expenses and food shall be charged against the division local funds while other relative expenses shall be charged against Partnerships and Linkages Support Funds/Education Partners and Stakeholders subject to the usual accounting rules and auditing procedures.

10. Widest dissemination of this Memorandum is desired.

  
**CHERRYLOU D. REPIA**  
Schools Division Superintendent