



November 4, 2019

DIVISION MEMORANDUM
No. 433, s. 2019

SGOD STRATEGIC PLANNING

TO: Assistant Schools Division Superintendent
OIC, Assistant Schools Division Superintendent
OIC Chief, School Governance and Operations Division
All SGOD Personnel

1. In line with the implementation of the annual targets of the Division Education Development Plan (DEDP) 2017-2022, the School Governance and Operations Division unit will hold its activity on Strategic Planning on November 13-15, 2019 at Abagatan Ti Manila, Alfonso, Cavite.
2. This activity aims to:
 - a. finalize the SGOD Manual;
 - b. update accomplishments (performance evaluation);
 - c. provide feedback for budget preparation; and
 - d. conduct training in financial management.
3. Attendees to this activity are all SGOD personnel in order to facilitate the continuous operations and services of the office the registrars on duty will report on said dates.
4. Transportation and food expenses shall be charged against the Division's MOOE subject to the usual accounting and auditing rules and regulations.
5. For more information, kindly contact Ms. May Anne Joy D. Romanes at phone number (046) 412 0349 or through email address depedcavite.research@deped.gov.ph.
6. Immediate dissemination of this Memorandum is earnestly desired.


CHERRYLOU D. REPIA
Schools Division Superintendent