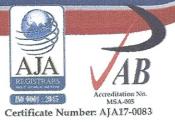




### **Department of Education** Region IV-A (CALABARZON)

**Division of Cavite** Trece Martires City, Cavite



November 11, 2019

**DIVISION MEMORANDUM** NO. 442, s. 2019

# CONDUCT OF ON-THE-JOB ASSESSMENT FOR THE POSITIONS OF ADMINISTRATIVE ASSISTANT II, ADMINISTRATIVE AIDE VI, AND SCHOOL PRINCIPAL I

Assistant Schools Division Superintendent To OIC - Office of the Assistant Schools Division Superintendent Chief - Curriculum and Implementation Division Chief - Schools Governance and Operations Division HRMPSB - Chairman and Members All Concerned

- 1. Relevant to the filling of positions for Administrative Assistant II, Administrative Aide VI, and School Principal I, please be informed that this Office will conduct an On-the-Job Assessment and Interview on November 13, 2019 Wednesday 8:00 AM - 5:00 PM at Silid Ugnayan, and Bulwagang Tanglaw, Schools Division Office, Trece Martires City, Cavite.
- 2. Attached hereof is the list of applicants with their corresponding desired position. All applicants are encouraged to bring their own laptop, and extension wire.
- Schedule are as follows:

Time	Place of Assessment	Position
8:00-12:00 Noon	Bulwagang Tanglaw	School Principal I and
		Administrative Assistant II
		(Senior High School)
8:00-12: Noon	Silid Ugnayan	Administrative Aide VI and
		Administrative Assistant II
		(Disbursing Officer)

4. Immediate dissemination of this memorandum is highly desired.

ROMMEL C. BAUTISTA, CESO V Schools Division Superintendent

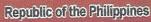
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depedcavite.com.ph





# Department of Education

Region IV-A (CALABARZON)

# **Division of Cavite** Trece Martires City, Cavite LIST OF APPLICANTS



#### For Administrative Aide VI:

- 1. Lyrenne Patricia S. Ramos
- 2. Mona Karllaine S. Cortez
- 3. Mika A. Costelo
- 4. Jasmin R. Del Mundo
- Rose-an P. Barroga
- 6. Angelica R. Cabral
- 7. Romeo D. Gener
- 8. Mylien A. Revita
- 9. Richie V. Austral
- 10. Randy F. Gonzales

## For Senior High School Administrative Assistant II:

- 1. Rowena Ana A. Ramos
- 2. Margie Lyn P. Antazo
- 3. Cheska Lei Sabando
- 4. Ermelinda V. Pegenia
- 5. Joanna Rose S. Seva
- 6. Benidick R. Martal
- 7. Somaira G. Nolasco
- 8. Karen J. Pole
- 9. Rosemarie C. Mesina
- 10. Charisma A. Ramirez
- 11. Ronnel Herez

## For Administrative Assistant II (Disbursing Officer):

- 1. Jurhene Irish C. Diesta
- 2. Merry Chris S. Villaflor

#### For Scholl Principal I:

- 1. Sheila B. Bello
- 2. Eliseo B. Anacay
- 3. Orven Francis G. De Pedro