



C-1177
11/15/19
S.S.M

November 15, 2019

DIVISION MEMORANDUM

No. 461, s. 2019

INTER-DIVISION MONITORING OF LIBRARY HUB AND SCHOOL LIBRARIES IN CALABARZON

TO: Office of the Assistant Schools Division Superintendent
OIC, Office of the Assistant Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors
Public School District Supervisors
Public Elementary and Secondary School Heads
Concerned Teachers

1. As per communication of the DepEd Region IV-A Calabarzon Office and directed by the Office of the Bureau of Learning Resources dated October 24, 2019, this Office, through the CID Learning Resources Management Section (LRMS) announces that the Inter-Division Validation and Monitoring of Delivered Learning Resources in Calabarzon shall be held on November 18-21, 2019. Specific activities are specified below:

Date	Activity
November 18, 2019	Orientation of Select Division Monitors
November 19-20, 2019	Actual Monitoring and Validation
November 21, 2019	Debriefing of the Monitors on Monitoring Conducted

2. All the schools in every municipality are requested to have necessary preparation for the said monitoring specially the following identified municipalities with school libraries.

Carmona	GMA
Amadeo	Tagaytay
Tanza	Maragondon
Trece Martires City	Mendez
Naic	Rosario

3. Public School District Supervisor/s of the abovementioned municipalities have the discretion to identify maximum of five (5) schools (elementary, junior or senior high schools) with school library during the two-day monitoring process.

4. The following are the identified personnel who will compose the validators and monitors from the Division of Cavite for the Division of General Trias City.

Noel S. Ortega	EPS, LRMS
Leonila L. Custodio	Librarian
Aldrin P. Santos	Supply Office Representative
Golda Destura	School Head
Alma Lopez	PSDS, Division Coordinator
Elsa O. de Leon	PSDS
Elizabeth C. Mira	School Principal
Edmilyn Ocampo	School Principal



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



Certificate Number: AJA17-0083

5. Eight monitors from the Division of General Trias City shall consist the validating personnel on the delivery of learning materials and utilization of school libraries.
6. PSDSs and/or Municipal LRMS Coordinators are requested to assist and escort the monitors during the conduct of the monitoring and validation process in their respective municipality. They can also provide vehicle to transport them from the Division Office going to the municipality to be monitored and after the monitoring going back to the point of reference by the monitor.
7. For inquiries, contact Mr. Noel S. Ortega at (0949) 886-8917, Ms. Julie Anne V. Vertudes at (0995) 896-5837 and Ms. Leonila L. Custodio at (0995) 741-6830
8. Immediate dissemination of this Memorandum is earnestly desired.


ROMMEL C. BAUTISTA, Ed.D
Schools Division Superintendent