



Republic of the Philippines

## Department of Education

Region IV-A (CALABARZON)

Division of Cavite

Trece Martires City, Cavite



Certificate Number: AJA17-0083



November 18, 2019

### DIVISION MEMORANDUM

No. 467, s. 2019

## PROGRAM MANAGEMENT TEAM AND MATRIX OF THE DIVISION SERVANT LEADERSHIP TRAINING CAMP 2019

TO: Assistant Schools Division Superintendents  
Chief, Curriculum Implementation Division  
Chief, School Governance and Operations Division  
Education Program Supervisors and Specialists  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Division Federation of Supreme Student Government Officers and Advisers  
School Supreme Student Government Officers and Advisers  
All Concerned

1. This Office issues the attached references for the upcoming **Division Servant Leadership Training Camp 2019** for selected Supreme Student Government officers and advisers on **November 21-23, 2019**, at **Alta Rios Camp, Resort, and Conference Center, Indang, Cavite**.

Attachment 1: Program Management Team and Terms of Reference

Attachment 2: Program Matrix

Attachment 3: List of Replaced Participants (*in reference with Division Memo no. 444, s. 2019*)

2. Participants may no longer be replaced upon shall issuance of this Memorandum. Slot of participants who may not be able to come to the day(s) of the Camp shall not be transferrable.

3. For the room assignment of the student and teacher participants, browse the link <http://depd.in/2019camproom>

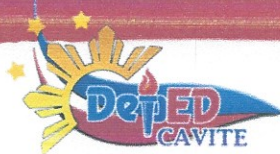
4. Teacher participants shall be rewarded with service credits consistent to the provisions of DepEd Order No. 53, S.2003 while non-teaching personnel shall be rewarded with compensatory time-off.

5. Other queries and/ or clarifications may be communicated to the Division Youth Formation Coordinator Ms. Rey Ann M. Avilla through phone number (046) 412-0349/ (046) 419-1286 or refer to updates posted on the Youth Formation's official Facebook page and group.

6. Immediate and widest dissemination of this Memorandum is earnestly desired.

  
**ROMMEL C. BAUTISTA**  
Schools Division Superintendent





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### PROGRAM MANAGEMENT TEAM

Program	Rey Ann M. Avilla Margie Lyn P. Antazo Rolando F. Aguilar John Rex T. Lubang Ayala Young Leaders Alumni Association Inc.
Registration	Maureen Cruzada Elmer Sidocon Dexter Viado Maryann Venice Cailing
Safety and Security	Rhodora M. Matel Maria Belen Costa Dorcas D. Romea Glaiza P. Herrera Maria Fe Ayos Jennie Lyn Darwin
*Documentation and Technical	Joshua Jamili Ruena Bay Carlo Melo Emerson Colorado Jayvee T. Destacamento Ivan Neil B. Tapel
*QATAME	Allain Alvarez

\*Required committee

### Terms of Reference of Program Management Team

COMMITTEE	TERMS OF REFERENCE
Program	<ul style="list-style-type: none"> <li>• Prepare/ organize and lead the whole program flow</li> <li>• Host the opening program and facilitate discussions, open fora, and workshops</li> </ul>
Documentation and Technical	<ul style="list-style-type: none"> <li>• Conduct photo and video documentation of the event</li> <li>• Prepare a narrative or news report regarding the event</li> <li>• Prepare/ collect and take charge in playing all audio-visual presentations and materials to be used during the event</li> </ul>
Registration	<ul style="list-style-type: none"> <li>• Prepare and secure the accomplishment of registration sheets and meal attendance during the event</li> </ul>
Monitoring and Evaluation (QATAME)	<ul style="list-style-type: none"> <li>• Consolidate participants' evaluation of the activity and identify areas for improvement</li> <li>• Provide proponent and all units concerned with a copy of the evaluation results with corresponding recommendations</li> </ul>
Safety and Security	<ul style="list-style-type: none"> <li>• Secure the health, safety, and security of the venue and the participants</li> </ul>



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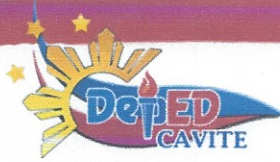


Text Hotline: 74442848



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### Program Matrix

DATE/ TIME	ACTIVITY/ TOPIC	FACILITATOR/ SPEAKER
<b>November 21, 2019 (Thursday)</b>		
8:00-9:00	Registration	PMT
9:00-9:30	Preliminaries National Anthem Ecumenical Prayer Pledge of Allegiance Opening Message  Expectations and Objectives Setting Training Agreements	PMT  <b>DIANA P. TOPACIO</b> Chief, SGOD <b>REY ANN M. AVILLA</b> Division YFC
9:30-12:00	DepEd Core Values	<b>REY ANN M. AVILLA</b> Division YFC
12:00-1:00	<i>Lunchbreak</i>	
1:00-2:30	DepEd Core Values (cont.)	<b>REY ANN M. AVILLA</b> Division YFC
2:30-4:00	Check in	
4:00-4:30	Energizer	AYLAAI – Cavite
4:30-6:30	Activity: Life Journey Program Overview	<b>RICHARDSON D. MOJICA</b> <b>DERRICK M. ORDOÑEZ</b> AYLAAI – Cavite
6:30 onwards	House Rules Dinner Lights Out	Alta Rios Management
<b>November 22, 2019 (Friday)</b>		
6:00-6:30	Morning Call and Calisthenics	AYLAAI – Cavite
07:00-08:30	Breakfast	
8:30-9:30	Preliminaries • Makabayan Song • Ecumenical Prayer • Campground Rules • Introduction to AYLAAI • Secret Angel  <b>Small Group:</b> • Self-Introductions (5Ps) • Storming Activity (Helium Hoop) • Group Name • Power Word • Expectations Setting (Wish Ko Sana, Wish Ko Hindi) • Learning Group Contract	<b>RICHARDSON D. MOJICA</b> AYLAAI – Cavite
9:30-10:00	<b>Group Presentation</b>	
10:00-10:45	Life Journey sharing (small group)	
10:45-11:15	Servant Leadership Talk	<b>DERRICK M. ORDOÑEZ</b> AYLAAI – Cavite
11:15-11:30	Journaling	
11:30-12:00	Sharing	
12:00-01:00	Lunch	



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01:00-2:30	Break-out Sessions 1 <ul style="list-style-type: none"> <li>Challenge by Choice</li> <li>Trust activities <ul style="list-style-type: none"> <li>Trust lean</li> <li>Pendulum</li> <li>Willow</li> <li>Levitation</li> </ul> </li> </ul>	<b>BRYAN MARC ROSALES</b> AYLAAI – Cavite
02:30-06:00	Break-out Sessions 2 <ul style="list-style-type: none"> <li>Pachingco</li> <li>Toxic Waste</li> <li>Nuclear Waste</li> <li>Blind Polygon</li> <li>What's the password</li> <li>Mines field</li> </ul>	AYLAAI – Cavite
06:00-06:30	Wash up	
06:30-07:30	Dinner	
07:30-08:30	Visioning <ul style="list-style-type: none"> <li>Reflection</li> <li>Journaling</li> </ul>	<b>RICHARDSON D. MOJICA</b> AYLAAI – Cavite
<b>November 23, 2019 (Saturday)</b>		
07:00-08:00	Morning call and breakfast	
08:00-08:30	De-inhibitors and recapitulation	AYLAAI – Cavite
08:30-10:00	Alumni Talk	<b>RIA SALVANA</b> AYLAAI – Cavite (1999)  <b>DERRICK M. ORDOÑEZ</b> SSG Representative  <b>REY ANN M. AVILLA</b> Division YFC  <b>JADE ANTHONY DELA CRUZ</b> (AYLC 2015)- Moderator
10:00-10:15	Snacks	
10:15-12:00	Project Making and Presentation	<b>MARK ABINSAY</b> AYLAAI – Cavite
12:00-01:00	Lunch	
01:00-02:00	Learning Maze (Plenary)	<b>ANGELITO DESPACIO</b> AYLAAI – Cavite
02:00-03:00	Life Boat (Small Group)	<b>MICHAEL FABIAN</b> AYLAAI – Cavite
03:00-04:30	Chaos (Plenary)	<b>RICHARDSON D. MOJICA</b> AYLAAI – Cavite
04:30-05:00	Body Blessing	<b>MARVY GOMEZ</b> <b>ANDY QUE</b> AYLAAI – Cavite
05:00-05:30	Closing Program Makabayan Song Insights Challenge Acceptance Closing Prayer	PMT



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### LIST OF REPLACED PARTICIPANTS AND THEIR REPLACEMENTS

SCHOOL	PRE-REGISTERED PARTICIPANT	REPLACEMENT
BINAKAYAN NHS	ALIYAH MARIE SANTOS	KENT ABESIA
EMILIA AMBALADA POBLETE NHS	KATE JEAN ROLLER	ANJANATTE MONTOYA
TRECE MARTIRES CITY NHS	ANGELO MIRASOL	KAIELL RAM LUNA
TRECE MARTIRES CITY NHS- CONCHU ANNEX	MARIA ELOISA PRESTO	MARIA TRISHA BELLO
TRECE MARTIRES CITY NHS- CONCHU ANNEX	CHYRIN ABARQUEZ	STEFFANY STO. DOMINGO
TRECE MARTIRES CITY NHS- CONCHU ANNEX	CHRISTOPHER ALDE	GENE ANDREW BERCASIO
TRECE MARTIRES CITY SENIOR HIGH SCHOOL	RITCHEL MENDOZA (Adviser)	KRISTINE ANNE DILOY



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