



Republic of the Philippines
Department of Education
Region IV-A (CALABARZON)
Division of Cavite
Trece Martires City, Cavite



ISO 9001:2015

Certificate Number: AJA17-0083



Accreditation No. MSA-005

030920-09K

NOTICE OF MEETING NO. 0401

TO: Assistant Schools Division Superintendents
Chief, SGOD
SGOD Personnel


ELIAS A. ALICAYA, JR. Ed.D.

FROM: Assistant Schools Division Superintendent
ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SUBJECT: **SGOD MONTHLY MEETING**

DATE: March 9, 2020

Please be informed that there will be a **meeting of selected School Governance Operations Division Personnel** on March 11, 2020, Wednesday, 9:00 am onwards at DepEd Cavite Compound, Capitol Compound, Brg. Luciano, Trece Martires City, Cavite.

The agenda of the said meeting are as follows:

1. Revisit the job description based on compendium version 2.
2. Revision of process manuals.
3. Other matters.

Attendance shall strictly be monitored.