



Republic of the Philippines
Department of Education
REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

July 1, 2020

DIVISION MEMORANDUM
NO. 189, s. 2020

To: OIC, Assistant Schools Division Superintendent
Chief, School Governance and Operations Division
Chief, Curriculum and Implementation Division
All Education Program Supervisors
All Public Schools District Supervisors
All Elementary and Secondary School Heads
All Concerned





**ADVISORY ON WORK ARRANGEMENT IN DEPED SCHOOLS DIVISION OF
CAVITE PROVINCE**

1. In reference to DepEd Order No. 11 s. 2020 titled Revised Guidelines on Alternative Work Arrangement in the Department of Education during the Period of State of National Emergency due to COVID-19 Pandemic and Division Memorandum no. 175 s. 2020 titled Extension of Alternative Work Arrangement, **this Office announce the extension of status quo and shall continue to adopt the alternative work arrangement for officials, teaching and nonteaching personnel until further notice.**
2. Attached are the amended and additional alternative work arrangement for the selected personnel.
3. Any provision stipulated in previously issued Memoranda inconsistent with this Memorandum is hereby repealed.
4. For information and strict compliance.

(SGD) ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

MCS/ DM No. 189, s. 2020
070220-001 / 07/01/2020



 Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite
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Enclosure 1 to Division Memorandum no. 189, s. 2020 Corrigendum and Addendum to Division Memorandum no. 145, s. 2020 titled Alternative Work Arrangement Schedule for Division Office Personnel under General Community Quarantine (GCQ)

LIST OF ALTERNATIVE WORK ARRANGEMENT SCHEME OF SDO CAVITE PROVINCE PERSONNEL

Name	Position	Work Arrangement	
		Office	Work from Home
SDS Office			
Kevin Herick C. Avilla	Administrative Assistant III	Monday, Tuesday	Wednesday, Thursday, Friday
Kristine A. Salamatin	Registrar I	Tuesday, Wednesday	Monday, Thursday, Friday
Margie Lyn P. Antazo	Administrative Assistant II	Thursday, Friday	Monday, Tuesday, Wednesday
Mona Karllaine Cortez (New)	Administrative Aide VI	Monday, Wednesday, Friday	Tuesday, Thursday
CID			
Rowena Ana A. Ramos	Administrative Assistant II	Monday	Tuesday, Wednesday, Thursday, Friday
Jesselle Z. Macapagal	Administrative Aide III -COS	Wednesday	Monday, Tuesday, Thursday, Friday
Richel V. Austral (New)	Administrative Aide IV	Friday	Monday, Tuesday, Wednesday, Thursday
SGOD			
Diana P. Topacio	SGOD-Chief	Monday, Friday	Tuesday, Wednesday, Thursday



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Reniel Patrick Tejidor	Planning Officer III	Monday, Wednesday, Friday	Tuesday, Thursday
Emerson Colorado	Administrative Aide III-COS	Monday, Wednesday, Friday	Tuesday, Thursday
Eldrich Salamatin	Registrar I	Tuesday, Wednesday	Monday, Thursday, Friday
John Mark Soliga	Registrar I	Thursday, Friday	Monday to Wednesday
Medical Unit			
Dr. Angelita Orenciano	Medical Officer III	Monday, Wednesday, Thursday	Tuesday, Friday
Ma. Ellaine Subire	Nurse II	Tuesday, Wednesday, Thursday	Monday, Friday
Frances Anne Tabayoyong	Nurse II	Monday, Thursday, Friday	Tuesday, Wednesday
Glaiza Herrera	Nurse II	Monday, Tuesday, Friday	Wednesday, Thursday
Glaizelle Rodrin	Nurse II	Monday, Wednesday, Friday	Tuesday, Thursday
Haizeil Olegario	Nurse II	Monday, Thursday, Friday	Tuesday, Wednesday
Jennifer Ersando	Nurse II	Tuesday, Wednesday, Thursday	Monday, Friday
Ma. Remedios Dela Cruz	Nurse II	Monday, Tuesday, Friday	Wednesday, Thursday
Pearly Mae Penales	Nurse II	Tuesday, Wednesday, Friday	Monday, Thursday
Reagan Royce Luclucan	Nurse II	Monday, Tuesday, Wednesday	Thursday, Friday
Reymund Kristopher Samonte	Nurse II	Monday, Tuesday, Friday	Wednesday, Thursday
Rhodora Matel	Nurse II	Monday, Wednesday, Thursday	Tuesday, Friday



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Aimee Eugene Aure	Nurse II	Thursday	Monday to Wednesday, Friday
Mary Glenda Santiago	Nurse II	Thursday	Monday to Wednesday, Friday
Jeric Javier	Nurse II	Tuesday, Wednesday, Friday	Monday, Thursday
Dr. Rainerio Reyes	Medical Officer III	Tuesday, Friday	Monday, Wednesday, Thursday
D. Nicanor Salazar*	Medical Officer III	Tuesday, Friday	Monday, Wednesday, Thursday
Julius Bryan Herrera	Nurse II	Tuesday, Wednesday, Thursday	Monday, Friday
Francis Guimpatan	Nurse II	Monday, Wednesday, Thursday	Monday, Friday



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