

Department of Education

REGION IV-A SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

July 23, 2020

DIVISION MEMORANDUM NO. 212, s. 2020

Assistant Schools Division Superintendent To: Selected Curriculum and Implementation Division Personnel

Selected School Governance and Operations Division Personnel

Selected Elementary and Secondary School Heads

All Concerned

ADDENDUM/CORRIGENDUM TO DIVISION MEMORANDUM NO. 207 S, 2020 ENTITLED "MONITORING OF THE DRY RUN OF SCHOOL LEARNING CONTINUITY PLAN"

- This is with reference to Division Memorandum No. 207 s, 2020 entitled, "Monitoring of the Dry Run of School Learning Continuity Plan".
- To ensure the proper implementation of health protocol and standards during the dry run, the following personnel shall be added to division monitoring team:
 - a. Jesselle Mark Reyes PDO II, DRRM Focal Person;
 - b. Joel Mina Division Engineer; and
 - c. All Nurses previously assigned to report in the schools division office in lieu of the pandemic
- Public Schools District Supervisors shall send letter address to the Schools Division Superintendent citing the need for nurses to report in their respective district / school to conduct health protocol compliance check.
- Also, the identified schools for dry run shall add in their chosen learning platform (ex. Google classroom) the members monitoring team as teachers to provide them with access in monitoring the implementation of online modality.

Name of School	Monitoring Team		
Felipe Calderon Elementary School,			
Tanza	riza.soberano@deped.gov.ph		
	patrickreniel.tejidor@deped.gov.ph		
Aguado Elementary School, Trece	gregoria.atas001@deped.gov.ph		
Martires City	jospehine.monzaga@deped.gov.ph		



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	mayannejoy.romanes@deped.gov.ph
Noveleta National High School,	diana.topacio001@deped.gov.ph
Noveleta	emily.quintos@deped.gov.ph
	annamarie.aranzanzo@deped.gov.ph
Gen. Mariano Alvarez Technical High	galileo.go@deped.gov.ph
School, GMA	reyann.maramag@deped.gov.ph
	wenifreda.diquit@deped.gov.ph
	noel.ortega001@deped.gov.ph
Francisco Tolentino Integrated High	alicia.francisco003@deped.gov.ph
School, Tagaytay	romeo.endraca@deped.gov.ph
	maribeth.rieta@deped.gov.ph
	marlene.panganiban001@deped.gov.ph

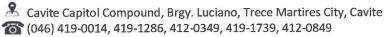
Immediate dissemination of this Memorandum is highly desired. 5.

> ROMMEL C! BAUTISTA, CESO V Schools Division Superintendent

KGdR/DM 212 s. 2020 072320-009/ 07/16/2020













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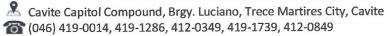
Annex A

OBSERVATION TOOL ON THE LEARNING CONTINUITY PLAN (LCP) IMPLEMENTATION

A.	Name of School :
	School ID:
	Municipality:
	Name of School Head:

	Evident	Not Evident	MOVs	Remarks
During the distribution of learning package				
1. Presence of User's Manual (including the schedule of distribution per grade level and section, room assignment, terms of reference of assigned personnel, etc.)			Handled by the school head	
Presence of display map for the designated releasing area			Preferably placed in front of school gate, visible	
3. The designated releasing area is accessible				
4. Parents' orientation regarding the pick-up sites was conducted			Mov – minutes of meeting and attendance sheet	
5. With identified pick-up sites (with markings and signages)			Actual pick-up sites School development site plan (with markings and arrow)	
6. With identified Learning Resource Liaison				
7. Presence of Community- based Team assignment for distribution (with TOR)				





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8. Presence of School-based			
Team assignment for			
distribution (with TOR)			
9. The identified pick-up sites		Organized properly	
have designated kiosk area			
drop-off box			
10.Presence of	1		
volunteers/designated school	1		
personnel to receive			
materials and release to the			22
learners/guardians			
11. With designated area for			
distribution per grade level			
for key stage 1 – 4			
12. With Inventory of Received			
Modules			
During the actual			
implementation based on the			
following modalities:			
Modular			
Teachers			
1. Orientation of teachers was			
conducted			
2. Prepared and submitted			
routinely activities, Weekly			
Plan and Accomplishment (In	1		
the weekly plan and			
accomplishment, the specified timeline for the submission of			
activities are clearly stated)			
3. Harvested all learners output			
4. Checked output and provide			
feedback to whatever means			
possible			
5. Assessed learners output			
and prepared remediation			
plan, if needed			
Learners			
1. Submitted accomplished			





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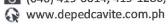
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activity sheets/other output			
2. Contacted teacher thru text		Data	
message, call or other means		base/logbook/record	
available for concerns and		book of received	
clarifications		concerns or quiries /	
		screenshots of	
		conversation	
		*test call to parents	
Parents/Guardians			
1. Returned accomplished			
activity sheets/modules to			
drop-off points as per			
specified schedule			
2. Contacted teacher thru text			
message, call or other means			
available for concerns and			
clarification			
Online			
Teacher			
1. Prepared virtual classroom			
for real-time interactive			
instructions and discussions			
2. Uploaded audiovisual			
materials to identified			
learning platforms			
3. Harvested all learners output			
4. Checked and assessed			
learners output and			
prepared remediation plan, if			
needed			
Learners			
1. Submitted accomplished			
output			
Parents			
1. Contacted teacher thru text			
message, call or other means			
available for concerns and			











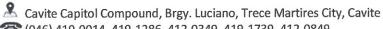
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clarification			
During the retrieval of learning			
package	,		
Presence of designated drop- off sites in school and barangay			
With school-based team assigned for retrieval and acceptance of accomplished modules		,	
With community-based team assigned for retrieval and acceptance of accomplished modules			
4. Presence of retrieval schedule			

Ge	nerai	obser	vatioi	1 :						
1.	What Plan?	went	well :	in the	operational	lization	of the	School	Learning	Continuity
2.	What ———			needs	5	to		be		improved?





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Evaluated by:	Conforme:
Date:	Date:
Date:	
Date:	
Date:	





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