



Republic of the Philippines
Department of Education

REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

July 16, 2020

NOTICE OF MEETING
NO. 083, s. 2020

To: OIC, Assistant Schools Division Superintendent
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
Budget Officer
Accountant of Secondary High School IUs
Senior Bookkeepers of Implementing Units
Administrative Assistant III
Administrative Assistant II
All Concerned





IMPLEMENTING UNITS SENIOR BOOKKEEPERS EMERGENCY MEETING

1. Please be informed that there will be an emergency meeting of Implementing Units Senior Bookkeepers on Friday, July 17, 2020, 1:00 p.m. onwards via teleconferencing.
2. The Agenda of the said meeting are:
 - a. Procurement of Modules for SY 2020 - 2021
 - b. Budget files issues
 - c. URS encoding
 - d. Other Budget matters
3. Target participants are the Implementing Units Accountant and Senior Bookkeepers.
4. Complete attendance to this meeting is highly desired.

(SGD)ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SGN/ NOM No. 83, s. 2020
071620-020/ 07/16/2020



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