072220-138 Appendix 4

QUOTATION

No: 048-2020

Date 22-Jul-20

Please quote your lowest price on the item/s listed below, subject to general conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 working days

EDWARD JOEVAN R. ROMEN
SUPPLY OFFICER

NOTE:

1. All Entries must be typewritten
2. Delivery period within 30 calendar days upon signing of PO
3. Warranty shall be for a period of 6 months for the supplies and materials and . 1 year for the equipment from the date of acceptance by the procuring entity
4. Price validity shall be a period of 60 cal. Days.
5. Approved Budget for the contract (ABC) ***Php 88,650.00***
6. This Form to be Submitted Not Later than July **26, 2020**

ITEM NO.	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	15	reams	Copier Paper A4 size S24,(Hard Copy)		
2	160	reams	Copier Paper A4 size S20,70gsm (Hard Copy)		
3	50	reams	Copier Paper Legal sizeS20,70gsm(Hard Copy)		
4	300	pcs	Long Brown Envelope		
5	100	pcs	SHORT BROWN ENVELOPE		
6	200	pcs	Expandable Envelope		
7	50	roll	Thermal Paper		
				Total	

AFTER HAVING CAREFULLY READ AND ACCEPTED YOUR General Conditions, I/We quote you on the item at prices noted above.

Company Name

Address and Telephone Number

Printed Name/Signature