



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

October 30, 2020

DIVISION MEMORANDUM
NO. 322, s. 2020

To: OIC, Assistant Schools Division Superintendents
Chief, Curriculum Implementation Division
Chief, Schools Governance and Operations Division
All Education Program Supervisors
All Public Schools District Supervisors
HRMPSB – Chairman and Members
All Elementary and Secondary School Heads
All Concerned





IMPLEMENTATION OF SUPPLEMENTAL SCORING GUIDE IN HIRING AND PROMOTION PROCESS OF THE DIVISION TO TEACHING, NON-TEACHING AND TEACHING-RELATED POSITIONS

1. In line with Human Resource Merit Promotion and Selection Board (HRMPSB) Nos. 005 and 006, s. 2020 and to integrate equal employment opportunity principle (EEO) in hiring and promotion process of the Division, this Office issues supplemental scoring guide for teaching, non-teaching and teaching-related positions to be used in evaluation of applicant's documents.
2. Evaluation of teacher applicants using DepEd Order Nos. 7 and 22, s. 2015 and DepEd Order No. 3, s. 2016 is excluded from this policy.
3. Attached herein are the copies of Supplemental Scoring Guide for Master Teacher Positions (*based on DECS Order No. 57, s. 1997 and Regional Memorandum No. 434 s. 2017*) and Supplemental Scoring Guide for Teaching, Non-Teaching, Teaching-Related and School Head positions (*based on DepEd Order Nos. 42 and 66, s. 2007, DepEd Order No. 97, s. 2011 and Regional Memorandum No. 434 s. 2017*).
4. Immediate dissemination and strict compliance to this Memorandum is highly desired.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

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