



Republic of the Philippines
Department of Education
REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

October 1, 2020

DIVISION MEMORANDUM
NO. 292, s. 2020

To: OIC, Assistant Schools Division Superintendents
Chief, School Governance and Operations Division
Chief, Curriculum and Implementation Division
All Education Program Supervisors
All Public Schools District Supervisors
All Elementary and Secondary School Heads
All Concerned

**REITERATION ON THE OPERATIONALIZATION OF THE DIVISION AND SCHOOL
OPLAN BALIK ESKWELA INFORMATION AND ACTION CENTERS SY 2020-2021**

1. Pursuant to DepEd Memorandum No. 014 s. 2020 titled 2020 Oplan Balik Eskwela and Regional Memorandum No. 275 s. 2020 titled DepEd RO IV-A Oplan Balik Eskwela Information and Action Center SY 2020-2021, this Office reiterates the operationalization of the Division and school OBE Information and Action Centers (OBEIACs) to assist in matters connected to OBE.
2. The Division and school OBEIAC shall perform the following functions:
 - a. Receive, process and respond to queries, information request, and complaints;
 - b. Assist in the dissemination and clarification of DepEd policies, programs, projects, and processes, particularly those relevant to the opening of classes.
 - c. Correctly identify and coordinate with the concerned offices on complex concerns that will inquire the specific office's appropriate action; and
 - d. Monitor, document and submit reports on all issues and concerns received, including the action taken.
4. The Division and school OBEIAC shall open all communication networks, particularly during the first two weeks of school opening, such as but not limited to:
 - a. Hotlines/ Telephone numbers
 - b. Email Addresses
 - c. Social Media account/ page
 - d. Walk-in Assistance
5. School OBEIAC shall be headed by the school head and may be composed of members parallel to the Division OBEIAC, as may be assigned by the school head. Attached is the composition of the Division OBEIAC and their contact details.



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6. Expenses of SDO and school OBEIAC incurred during the conduct of OBE activities shall be charged to local funds.
7. Information, guidance and immediate dissemination of this Memorandum is highly desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

RMA/ DM 292 s. 2020
1.00220-095/ 10/01/2020



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Attachment 1 to Division Memorandum No. 292, s. 2020 REITERATION ON THE OPERATIONALIZATION OF THE DIVISION AND SCHOOL OPLAN BALIK ESKWELA INFORMATION AND ACTION CENTERS SY 2020-2021

Name	Position/ Designation	Email Address	Contact Number
Chairman: Rommel C. Bautista	Schools Division Superintendent	deped.cavite@deped.gov.ph	(046) 419-1286
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Social Media Pages

Social Media Page/ Group Name	Platform	Facebook Page URL
DepEd Tayo Cavite Province	Facebook	https://www.facebook.com/depedtayocaviteprovince
DepEd Cavite Planning	Facebook	https://www.facebook.com/DepEd-Cavite-Planning-101697814776072
DepEd Cavite Province SGOD - Social Mobilization & Networking Section	Facebook	https://www.facebook.com/DepEd-Cavite-Province-SGOD-Social-Mobilization-Networking-Section-110441720726148
DepEd Cavite Research	Facebook	https://www.facebook.com/DepEdCaviteResearch
DepEd Cavite Youth Formation	Facebook	https://www.facebook.com/DepEdCaviteYFP
DepEd Cavite Province HRD	Facebook	https://www.facebook.com/HRDCaviteProvince
DepEd Cavite Province Virtual Medical and Nursing Services	Facebook	https://www.facebook.com/DepEdCaviteProvinceVirtualMNServices
Dental Services- Schools Division Office of Cavite Province	Facebook	https://www.facebook.com/Dental-Services-Schools-Division-Office-of-Cavite-Province-101067891585067



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