



Republic of the Philippines
Department of Education
 REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

October 12, 2020

DIVISION MEMORANDUM
 NO. **304**, s. 2020

To: Assistant Schools Division Superintendents
 Chief, Curriculum Implementation Division
 Chief, Schools Governance and Operations Division
 School Health and Nutrition Section Personnel
 All Division Personnel





CONDUCT OF COVID-19 SWAB TESTING AMONG DIVISION PERSONNEL

1. As an integral part of the strategies in combating COVID-19 based on the Inter-Agency Task Force (IATF) and specific mitigation measures in schools and offices in the Department of Education (DepEd), this Office announces the **conduct of COVID RT-PCR testing among DepEd Cavite Division Personnel** which will be facilitated by the Center for Health Development (CHD) CALABARZON through their Regional Epidemiology Surveillance Unit (RESU).
2. The COVID-19 swab testing will be done in two (2) batches (*See Annex A and B for the Linelist.*) The first batch is set on **October 15, 2020 at the SDO compound, from 8:00 am to 5:00 pm.** The schedule for the second batch will be dependent on the release date of results of the first batch.
3. All Division Personnel who will undergo COVID-19 Swab Testing are required to do self-quarantine but may continue to work at home until official negative results are out. However, in case of a positive result, current and relevant guidelines of the Department of Health (DOH) will be applied and immediate disinfection of high-risk areas in the office and contact tracing will follow.
4. Rest assured that only relevant information for the conduct of contact tracing will be collected to ensure that Data Privacy and strict confidentiality will be observed.
5. For any relevant concerns, you may contact the SGOD Chief Diana P. Topacio thru depedcavite.sgod@deped.gov.ph.
6. For immediate dissemination and appropriate action


ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

FTG/DM No 304 S. 2020
 101220-020 10/13/2020



 Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite
 (046) 419-0014, 419-1286, 412-0349, 419-1739, 412-0849
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Annex A.

LINELIST FOR THE FIRST BATCH (October 15, 2020)

Office of SDS

1. Rommel C. Bautista
2. Randy Punzalan
3. Kevin Herick C. Avilla
4. Mona Karlaine Cortez

Administrative Services (General Services)

5. Maureen Sidocon
6. Ramil Duclay
7. Marissa Jacob
8. Sonny L. Labatian
9. Joel Violeta
10. Carmelo Castro
11. George Bergado

Personnel Unit

12. Elaine V. Balen
13. Ronal Kevin C. Del Rosario
14. Teodoro P. Fulvadora Jr.
15. Richelle N. Panganiban
16. Lian Jazzel T. Velasco
17. Norita C. Vasquez
18. Vienna Mei R. Ruiz

Records Unit

19. Sarah Lyn Penalba
20. Melvin Romen

Cashier Unit

21. Laura R. Crema
22. May Ann M. Ilagan
23. Jennifer Tolica

Supply Unit

24. Edward Joevan Romen
25. Salvador Reano
26. Selwyn Romen
27. Cherrie Ann Sinsay
28. Aldrin Santos

29. Alvin Cera

ICT Unit

30. Mignon Cecille Mangoba
31. Christopher Matthew Tolentino

Legal Unit

32. Royce Aure

Accounting Unit

33. Cherry D. Bayot
34. Maribel Rojo
35. Cheryl Jomao-As
36. Sherwin Rom
37. Edna Zurbano
38. Nenita Fronda
39. Dulce Tampoc
40. Eugenio Romeo Reyes
41. May Pagtakhan
42. Clarissa Bayot
43. John Malong
44. Alicia Panganiban

Budget Unit

45. Somaira Nolasco
46. Earl Gerald Corpez

CID Unit

47. Elpidia B. Bergado
48. Noel S. Ortega
49. Anna Marie S. Aranzano
50. Emily R. Quintos
51. Wenifreda S. Diquit
52. Maribeth C. Rieta
53. Helen B. Mendoza
54. Rowena Ana A. Ramos
55. Marionito Nuestro

SGOD

56. Diana P. Topacio



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


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- | | |
|----------------------------|------------------------|
| 57. Jay Fulvadora | 63. Debbie Ocampo |
| 58. Albert Erni | 64. Rosa Maria Valdez |
| 59. Reniel Patrick Tejidor | 65. John Mark Soliga |
| 60. Kristine Dela Rosa | 66. Marlene Panganiban |
| 61. Rey Ann Avilla | 67. Gerry Nato |
| 62. Ronalyn P. Salazar | |



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“Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO”



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Annex B.

LINELIST FOR THE SECOND BATCH *(To be Announced)*

Office of SDS

1. Galileo L. Go
2. Kristine A. Salamatin
3. Margie Lyn P. Antazo

Administrative Services *(General Services)*

4. Verna C. Cabaya
5. Mika Costelo
6. Augusto Calpo
7. Jerome Corpez
8. Reynan Medina
9. Jessica Cailing
10. Glenn Roduta
11. Roland Bocalan

Personnel Unit

12. Ma. Corazon P. Federoso
13. Lennard L. Nueva
14. Ernalyn B. Nati
15. Michelle Masicap
16. Claire D. Pellas
17. May L. Castano
18. Roel L. Penus

Records Unit

19. Melecio Pedron
20. Mary Jean Gallardo

Cashier Unit

21. Abegail Arevalo
22. Johnny Matias Jr.

ICT Unit

23. Jay Dayrit

Legal Unit

24. Atty Daniel Carpina
25. Judith Arturo

Accounting Unit

26. Roxanne Guimpatan
27. Aisa Manzo
28. Joyce Mojica
29. Erica Ersando
30. Angelica Eufemio
31. Ellen Feraer
32. Realisa Rabulan
33. Tristan Sarmiento
34. Marie Barrera
35. Jenifer Omipon
36. Stella Mariz Anudon
37. Mary Godwin Olido
38. Louise Randolph Erasmo
39. Maria Pascua

Budget Unit

40. Joel Solis
41. Catherine Alberto

CID Unit

42. Josephine M. Monzaga
43. Romeo E. Endraca
44. Riza D. Soberano
45. Ermelinda V. Pegenia
46. Jesselle Z. Macapagal
47. Richiel V. Austral

SGOD

48. Cheska Lei Sabando
49. Shanen Ramos
50. Emerson Colorado
51. May Anne Romanes
52. Lito Camo Jr.
53. Neil Ivan Lontoc
54. Joel Mina
55. Joanna Rose Seva
56. Eldrich Salamatin
57. Jesselle Mark Reyes
58. Carlo Melo



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