



Republic of the Philippines  
**Department of Education**

REGION IV-A  
**SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE**

**November 6, 2020**

DIVISION MEMORANDUM  
NO. 330 s. 2020

To: Assistant Schools Division Superintendents  
Chief, Curriculum and Implementation Division  
Chief, School Governance and Operation Division  
Education Program Supervisors  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Concerned





**DISINFECTION OF SCHOOLS DIVISION OFFICE**

1. This is to inform the public that the Schools Division Office of DepEd Cavite Province will be **closed on November 9-10, 2020** to give way to disinfection measures.
2. In view of this, walk-in transactions or physical submission of documents are strictly prohibited **except** for urgent transactions or documents that are really due on the said dates. Security personnel on duty shall receive the said documents.
3. Employees occupying the affected areas are advised to undergo quarantine as prescribed by the authorities.
4. Unit heads of the non-affected areas are encouraged to issue an Office Memo assigning one or two staff to do critical tasks that cannot be done at home. They will be occupying the Bulwagang Tanglaw or Silid Ugnayan.
5. For more information, please refer to the attached contact information of this Office's functional units.
6. Immediate dissemination of this Memorandum is highly directed.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

RMA/ DM No. 330 s2020  
110820-001/ 11/08/2020



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“Serbisyong Pang-Edukasyong Tapat at Sapat para sa Batang KABITENYO”



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Attachment 1 to Division Memorandum No. \_\_\_\_\_, s. 2020 DISINFECTION OF SCHOOLS DIVISION OFFICE

**Contact Details**

Name	Position/ Designation	Email Address	Contact Number
<b>Chairman:</b> Rommel C. Bautista	Schools Division Superintendent	deped.cavite@deped.gov.ph	(046) 419-1286
<b>Vice-Chairman:</b> Galileo L. Go Randy D. Punzalan	OIC, Assistant Schools Division Superintendent	<a href="mailto:depedcavite.asds@deped.gov.ph">depedcavite.asds@deped.gov.ph</a> / <a href="mailto:galileo.go001@deped.gov.ph">galileo.go001@deped.gov.ph</a> / <a href="mailto:randy.punzalan@deped.gov.ph">randy.punzalan@deped.gov.ph</a>	(046) 419-1286
<b>Members:</b>			
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**Social Media Pages**

<b>Social Media Page/ Group Name</b>	<b>Platform</b>	<b>Facebook Page URL</b>
DepEd Tayo Cavite Province	Facebook	<a href="https://www.facebook.com/depedtayocaviteprovince">https://www.facebook.com/depedtayocaviteprovince</a>
DepEd Cavite Planning	Facebook	<a href="https://www.facebook.com/DepEd-Cavite-Planning-101697814776072">https://www.facebook.com/DepEd-Cavite-Planning-101697814776072</a>
DepEd Cavite Province SGOD - Social Mobilization & Networking Section	Facebook	<a href="https://www.facebook.com/DepEd-Cavite-Province-SGOD-Social-Mobilization-Networking-Section-110441720726148">https://www.facebook.com/DepEd-Cavite-Province-SGOD-Social-Mobilization-Networking-Section-110441720726148</a>
DepEd Cavite Research	Facebook	<a href="https://www.facebook.com/DepEdCaviteResearch">https://www.facebook.com/DepEdCaviteResearch</a>
DepEd Cavite Youth Formation	Facebook	<a href="https://www.facebook.com/DepEdCaviteYFP">https://www.facebook.com/DepEdCaviteYFP</a>
DepEd Cavite Province HRD	Facebook	<a href="https://www.facebook.com/HRDCaviteProvince">https://www.facebook.com/HRDCaviteProvince</a>
DepEd Cavite Province Virtual Medical and Nursing Services	Facebook	<a href="https://www.facebook.com/DepEdCaviteProvinceVirtualMNServices">https://www.facebook.com/DepEdCaviteProvinceVirtualMNServices</a>
Dental Services- Schools Division Office of Cavite Province	Facebook	<a href="https://www.facebook.com/Dental-Services-Schools-Division-Office-of-Cavite-Province-101067891585067">https://www.facebook.com/Dental-Services-Schools-Division-Office-of-Cavite-Province-101067891585067</a>



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