



Republic of the Philippines  
**Department of Education**  
 REGION IV-A  
**SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE**





DIVISION MEMORANDUM  
 NO. 040, s. 2020

To: Assistant Schools Division Superintendents  
 Chief, Curriculum and Implementation Division  
 Chief, School Governance and Operations Division  
 All Units and Section Heads  
 Public Schools District Supervisors  
 All Concerned

**VIRTUAL VISIT AND REGIONAL FIELD TECHNICAL ASSISTANCE TEAMMATES  
 (RFTATs) ENGAGEMENT TO SELECT SCHOOL DIVISION OFFICES**

1. In reference to Regional Memorandum 484 series 2020, the Regional Office through the Field Technical Assistance Division (FTAD) will conduct virtual visit and Regional Field Technical Assistance Teammates (RFTATs) engagement to select schools division offices. The SDO Cavite Province is scheduled for a virtual visit on March 3, 2021.
2. The objective of the said virtual visit and RFTATs engagement is to provide support and assistance in resolving the underlying causes of the issues and concerns.
3. Relative to this, the SDO is requested to prepare a report on the best practices on the delivery of technical assistance, the status of the technical assistance in addressing issues and concerns and potential underlying causes of the issues and concerns.
4. All units and sections heads are hereby advised to provide inputs on the abovementioned needed data by accomplishing the template on or before **February 15, 2021**. The report template can be accessed through this link: [tinyurl.com/TABestPractices](http://tinyurl.com/TABestPractices).
5. For clarifications, you may contact Maria Belen C. Mojica – SEPS, SMME through [mariabelen.mojica@deped.gov.ph](mailto:mariabelen.mojica@deped.gov.ph).



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6. Immediate dissemination of this Memorandum is highly desired.

**ROMMEL C. BAUTISTA, CESO V.**  
Schools Division Superintendent

MCM/DM-Nb 0408.2621  
020921-029 / 02/10/21



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