



Republic of the Philippines
Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

February 03, 2021





DIVISION MEMORANDUM
NO.034, s. 2021

To: OIC, Assistant Schools Division Superintendents
Chiefs, CID and SGOD
School Health Section – Medical Unit Personnel
All concerned

**SCHOOL HEALTH SECTION – MEDICAL UNIT PROGRAM COORDINATORS
AND PROCESS OWNER FOR SY: 2021-2022**

1. In reference to DepEd Order No. 28, s. 2018 or the **Policy Guidelines on the “OK sa DepEd” Program**, a conjunction of five flagship program of the department namely **School Based Feeding Program (SBFP), National Drug Education Program (NDEP), Adolescent Reproductive Health (ARH), WASH in School (WinS), and Medical, Dental and Nursing Services** and the **Operation Manual of School Health Services** under the ISO 9001: 2015 Standards.
2. The **Program Coordinators** and **Process Owners** which serve as a focal person and are responsible in overall program or process implementation to achieve intended outcome for all stakeholders.
3. To ensure the continuity of effective and efficient implementation of these five flagship programs and Medical Health Service Process, program coordinators and process owners of previous issuances is hereby amended for School Year 2021-2022.
4. Attached is the **Revised List of School Health Section – Medical Unit Program Coordinators (Annex A)** and **Process Owners (Annex B)**.
5. Change in Programs Coordinators and Process Owners will be assigned every three School Years to avoid re-orientation of new designate every now and then.
6. Proper endorsement of necessary documents and other relevant information of the previous program coordinators or process owners to the their new designate is required before their three-year term end.
7. For any relevant concerns, you may contact the SGOD Chief Diana P. Topacio thru depedcavite.sgod@deped.gov.ph.



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8. For immediate dissemination and appropriate action.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

FTG/DM No. 34 s 2021
020421-043/02/04/2021



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Annex A

PROGRAMS	Program Coordinators
School-based Feeding Program	Rhodora Matel, Ma. Theresa Reyes & Remedios Dela Cruz
<ul style="list-style-type: none">• Nutrition Program/Food Safety• Nutritional Status	Lester Abad Jomachris Javier
National Drug Education Program	Francis Guimpatan & Kristel Berber
<ul style="list-style-type: none">• Smoking and Tobacco	Alyanna Marie Marquez
Adolescent Reproductive Health Education (Teen Health Kiosk and HIV)	Reymund Kristopher Samonte & April Joy Rom
Water, Hygiene and Sanitation in Schools (Wash in Schools – WinS)	Hannah Ubana & Anna Marie Magsombol
<ul style="list-style-type: none">• Deworming	Unit Coordinator: East - Zyrus Klair Velasco West – Alyanna Marie Marquez North – Anna Marie Magsombol South – Hannah Ubana Ma Vidagracia Reyes & Mary Lovely Joy Perea
School Mental Health	Frances Ann Tabayoyong, Jhosa Krista Buendia & Julius Bryan Herrera
Medical, Dental and Nursing Services	Medical Officers and Nurses
OK sa DepEd Focal Person	Glaiza Herrera
OK sa DepEd Program Lead	Medical Officers and Nurses
Rabies	Grace Ambat
Tuberculosis	Renee Jane Rustia
Dengue	Mary Lovely Joy Perea
Sports	Julius Bryan Herrera & Mary



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	Glenda Santiago
Blood Council	Aimee Eugene Aure
PhilHealth	Clorinda Garma
4 P's	Mary Jane Ramirez
Fireworks	Ma. Fe Ayos
School-based Immunization Program	Lester Abad
Disaster Risk Reduction Management – Medical Unit Representative	Alvin T. Cayetano & Jeric Javier
Private Schools Health Concerns	Rence Jane Rustia
Blindness	Jeric Javier



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Annex B

MEDICAL PROCESSES	PROCESS OWNER
Health Education	Zyrus Klair Velasco & Haizeil Olegario
Monitoring and Validation of School Health Programs and Facilities	Jennifer Ersando & Dorcas Romea
Health Inspection	April Joy Rom & Pearly Mae Penales
Physical Examination	Reagan Royce Luclucan and Glazelle Rodrin
Rendering of Medical Assistance	Ellaine Subire
Rollout of Programs endorsed by the DepEd	Jhosa Krista Buendia
Home or Hospital Visit	Kristel Berber
Calibration of Medical Equipment	Alyanna Marie Marquez
Management of Medical Supplies	Jennie Lynn Darvin & Mary Jane Ramirez
UDC	Maurine Dela Cerna
Risk Communication	Francis Guimpatan



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