



Republic of the Philippines  
**Department of Education**

REGION IV-A

**SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE**

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February 26, 2021

**DIVISION MEMORANDUM**

NO. 073, s. 2021

To: OIC, Assistant Schools Division Superintendents  
Chiefs, CID and SGOD  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
School NDEP Coordinators  
School Health Section – Medical Unit Personnel  
All concerned

**REITERATION OF THE SUBMISSION OF MONTHLY ACCOMPLISHMENT  
REPORT ON NATIONAL DRUG EDUCATION PROGRAM (NDEP)**

1. Pursuant to the Office of Undersecretary for Administration (OUA) Memorandum No. 00-0221-0169, dated February 16, 2021 with subject **“Reiteration of the Submission of Monthly Report Accomplishment Report on National Drug Education Program (NDEP)”** and Regional Memorandum No. 89, s. 2021, with subject **“2021 CALABARZON National Drug Education Program Monthly Report”**, the Schools Division Office of Cavite Province reiterates the submission of the said reports as stipulated in DepEd Memorandum No. 200, series of 2016 **“Strengthening the National Drug Education Program in Schools”**

2. All Elementary and Secondary Schools Heads through their School NDEP Coordinators are advised to submit a soft copy of your report following the attached template (See Annex A) using Microsoft Excel Software and send to [ndepcavite@gmail.com](mailto:ndepcavite@gmail.com) on or before every 7<sup>th</sup> day of the succeeding month and subsequently encoding the data to [bit.ly/2021NDEP4A](http://bit.ly/2021NDEP4A).

3. Further, schools and offices are enjoined to support NDEP activities in reference to the following Memorandum/Orders that shall strengthen the prevention, reduction, and elimination of illicit drugs among our learners and personnel:

- a. DepEd Memorandum No. 200, s. 2016 - Strengthening the National Drug Education Program in Schools



Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite  
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**“Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO”**



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- b. DepEd Order No. 30, s. 2018 – Drug Education Program and Policy on Curriculum and Instruction
4. For any questions and clarification, you may contact **Ms. Francis Guimpatan** through email at [francis.guimpatan@deped.gov.ph](mailto:francis.guimpatan@deped.gov.ph)
5. For immediate dissemination and appropriate action.

**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

FTG/ DM No. 73 S. 2021  
022021-005/02/26/2021



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**Annex A**

**Dangerous Drug Board**  
 Civil Awareness Committee

**Accomplishment Report**  
 Name of School \_\_\_\_\_

DATE	Program / Projects			Beneficiaries	Resources Used	Lead & Partner Agency	Challenges	Recommendation Remarks
	Activity	Venue	Person Responsibility					

**Prepared by:**

**Noted by:**



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