



Republic of the Philippines
Department of Education
 REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

March 25, 2021

NOTICE OF MEETING

NO. **053**, s. 2021

To: Assistant Schools Division Superintendent
 Budget Officer
 Accountant (Implementing Unit)
 Senior Bookkeeper (Implementing Unit)
 Administrative Assistant III
 Administrative Assistant II
 Administrative Assistant I

IU's SENIOR BOOKKEEPERS MEETING

1. Please be informed that there will be a meeting of Implementing Units Senior Bookkeepers on Friday, March 26, 2021, 9 a.m. onwards via teleconferencing.
2. The Agenda of the said meeting are:
 - a. BMS Report
 - b. New School Personnel Positions Requirements
 - c. Revision of BED 3 for NSPP
3. Target participants are the Implementing Units Senior Bookkeepers and Budget Staff.
4. Complete attendance to this meeting is highly desired.

ROMMEL C. BAUTISTA, CESO V
 Schools Division Superintendent

SGN/NOMno.053. s.2021
 032521-018./ 03/25/2021



Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite
 (046) 419-0014, 419-1286, 412-0349, 419-1739, 412-0849
www.depedcavite.com.ph
deped.cavite@deped.gov.ph