QUOTATION

No: 017-2021

Date	25-Mar-21
Dutt	TO MIGITAL

Please quote your lowest price on the item/s listed below, subject to general conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 working days

EDWARD JOEVAN R. ROMEN
SUPPLY OFFICER

NOTE:

- 1 All Entries must be typewritten
- 2 Delivery period within 30 calendar days upon signing of PO
- Warranty shall be for a period of 6 months for the supplies and materials and .
 1 year for the equipment from the date of acceptance by the procuring entity
- 4 Price validity shall be a period of 60 cal. Days.
- 5 Approved Budget for the contract (ABC) Php 76,200.00
- 6 This Form to be Submitted Not Later than Mar. 28, 2021

ITEM NO.	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	105	reams	Copier Paper Legal size S20,70gsm (Hard Copy)		
2	20	reams	Copier Paper Legal size S24,70gsm (Hard Copy)		
3	200	pcs	Long Brown Envelope		
4	200	pcs	SHORT BROWN ENVELOPE		
5	50	pad	Yellow paper		
6	1500	pcs	Long White Folder		
7	200	pcs	Expanded Envelope Short		
8	250	pcs	Expanded Envelope Long		
9	50	rolls	thermal paper		
				Total	

AFTER HAVING CAREFULLY READ AND ACCEPTED YOUR General Conditions,

I/We quote you on the item at p	prices noted above.	
	Company Name	
•	Address and Telephone Number	
1	Printed Name/Signature	