QUOTATION

No: 010-2021

Date 8-Jan-21	Date	8-Jan-21	
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Please quote your lowest price on the item/s listed below, subject to general conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 working days

EDWARD JOEVAN R. ROMEN

SUPPLY OFFICER

NOTE:

- 1 All Entries must be typewritten
- 2 Delivery period within 30 calendar days upon signing of PO
- Warranty shall be for a period of 6 months for the supplies and materials and .
 1 year for the equipment from the date of acceptance by the procuring entity
- 4 Price validity shall be a period of 60 cal. Days.
- 5 Approved Budget for the contract (ABC) Php 36,750.00
- 6 This Form to be Submitted Not Later than Mar. 10, 2021

ITEM NO.	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	60	reams	Long Bond Paper S. 24		
2	5	pcs	Disinfecting Mat		
3	5	boxes	Ballpen black BP-1 RT		
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				Total	

AFTER HAVING CAREFULLY READ AND ACCEPTED YOUR General Conditions,

I/We quote you on the item at prices	noted above.		
	Company Name		
	Address and Telephone Number		
_	Printed Name/Signature		