



Republic of the Philippines
Department of Education

REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

April 6, 2021

DIVISION MEMORANDUM
NO. **121**, s. 2021

To: OICs, Assistant Schools Division Superintendents
Chief, Curriculum and Implementation Division
Chief, School Governance and Operations Division
Division and School CI Teams
All Concerned





CONTINUOUS IMPROVEMENT PROGRAM (CIP) TEAM AND ACTIVITIES 2021

1. Aligned with the DepEd Vision of “continuous improvement to better serve its stakeholders” and DepEd Order No. 44, s. 2015, titled, “Guidelines on the Enhanced School Improvement Planning (SIP) Process and the School Report Card (SRC),” this Office strongly supports the conduct of Continuous Improvement (CI) Projects in selected schools from April to September 2021.
2. The objectives of the conduct of CIP 2021 are the following:
 - a. empower teams and personnel to lay out interventions specific to their current needs and problems in schools;
 - b. expand community participation and involvement through CI Projects; and
 - c. improve the delivery of education services to the learners.
3. Attached in this document are composition of the Division CI Team, selected schools to conduct CI Projects, and timeline of activities.
4. For more information, you may email Ms. May Anne Joy D. Romanes at depedcavite.research@deped.gov.ph.
5. Immediate dissemination of this Memorandum is earnestly desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

MDR/DM No. 121 S. 2021
040621-015/04/06/2021



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Attachment 1
DIVISION CONTINUOUS IMPROVEMENT PROGRAM (CIP) TEAM 2021

Advisers:

Rommel C. Bautista, CESO V
Schools Division Superintendent

Galileo L. Go, CESE
OIC-Assistant Schools Division Superintendent

Randy D. Punzalan
OIC-Assistant Schools Division Superintendent

Elpidia B. Bergado
Chief of the Curriculum and Implementation Division

Diana P. Topacio
Chief of the Schools Governance and Operations Division

Division CI Focal Person: *May Anne Joy D. Romanes*
Senior Education Program Specialist-Planning and Research

CI Masters and Coaches: *Laarni R. Granado*
Education Program Supervisor-Mathematics

Elizabeth P. Garcia
Public Schools District Supervisor

Marlene P. Panganiban
Senior Education Program Specialist-Social Mobilization and Partnerships

Reniel Patrick S. Tejidor
Planning Officer III

Members:

Gregoria S. Atas
Public Schools District Supervisor

Royce R. Aure
Registrar I/QMS Representative



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
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Attachment 2
SELECTED SCHOOLS TO CONDUCT CI PROJECTS
FROM APRIL TO SEPTEMBER 2021

SCHOOL	TEAM MEMBER	ROLE
ALFONSO INTEGRATED NHS School Head: Rina F. Romilla Coach: Laarni R. Granado	Rina F. Romilla	Team Leader
	Alma D. Cosino	Scribe
	Liza D. Villela	Process Observer
	Mylene R. Lescano	Communication
	Nerissa R. Betonio	Documentation
AMADEO ES School Head: Lorena A. Custacio Coach: Laarni R. Granado	Allan D. Nava	Team Leader
	Madeleine A. Padura	Documentation
	Diane A. Bayot	Scribe
	Irish Claire B. Causaren	Process Observer
	Rea G. Retolla	Communication
AMAYA SCHOOL OF HOME INDUSTRIES School Head: Emelina L. Barlaog Coach: Elizabeth P. Garcia	Jaymie Vicedo	Team Leader
	Renalita S. Tapawan	Scribe
	Hydee B. Lucero	Process Observer
	Alicia Jimeno	Documentation
	Jose S. Custodio	Communication
BANCAL ES School Head: Lorna P. De Guzman Coach: Marlene P. Panganiban	Lucena B. Malabanan	Team Leader
	Ellenita C. Singcol	Scribe
	Shiela DS. Saylon	Documentation
	Sufronio C. Bitangcor, Jr.	Process Observer
	Maria Victoria DC. Muelle	Communication
BINAKAYAN NHS School Head: Gloria T. Villela Coach: Reniel Patrick S. Tejidor	Gloria T. Villela	Team Leader
	Genevieve P. Lu	Scribe
	Shiela Marie Endrano	Documentation
	Melinda Labiano	Process Observer
	Jose A. Rabino	Scribe
BULIHAN INTEGRATED NHS School Head: Cristina M. Austria Coach: May Anne Joy D. Romanes	John Paul Solon	Team Leader
	Jeanifer C. Lagula	Documentation
	Glizelle R. Fronda	Scribe
	Mary Anne C. Bantiling	Process Observer
	Corazon M. Eugenio	Communication



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
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SCHOOL	TEAM MEMBER	ROLE
MARAGONDON ES School Head: Marietta P. Esequé Coach: Gregoria S. Atas	Riezl M. Emelo	Team Leader
	Irma P. Villanueva	Documentation
	Mary Jane R. Herrera	Scribe
	Ronalyn M. Angon	Communication
	Charito D. Mamaril	Process Observer
NOVELETA ES School Head: Gemma D. Borja Coach: Reniel Patrick S. Tejidor	Gemma D. Borja	Team Leader
	Sonia S. Calinog	Documentation
	Evelyn D. Torres	Scribe
	Cammela C. Andujare	Communication
	Rosario S. Bautista	Process Observer
ROSARIO ES School Head: Marcos Aristotle P. Alvarez Coach: Elizabeth P. Garcia	Richelle P. Papiona	Team Leader
	Michelle Samulde	Communication
	Evelyn B. Dela Cruz	Process Observer
	Kathleen Casipit	Documentation
	Rocell Bautista	Scribe
SAN GABRIEL II ES School Head: Florpina B. Galay Coach: Marlene P. Panganiban	Myline A. Dela Cruz	Team Leader
	Daisy M. Abenojar	Documentation
	Josephine V. Ambrocio	Scribe
	Camille Catherine B. Macabutas	Communication
	Aljon V. Gañalongo	Process Observer
TERNATE CENTRAL ES School Head: Shirley T. San Juan Coach: Gregoria S. Atas	Carlene C. Gahoy	Team Leader
	Roda Mia M. Dirain	Scribe
	Arlin L. Tiongco	Process Observer
	Maricel G. Cabana	Documentation
	Emilie C. De Guzman	Communication



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
Attachment 3
TIMELINE OF ACTIVITIES

Activity*	Schedule
Weekly Coaching	Every Friday** April - 16, 23, 30 May - 7, 14, 21 June - 4, 11, 18, 25 July - 2, 9, 16, 23 August - 6, 13, 20, 27 September - 3, 10, 17
Plenary Coaching with the Division CI Team and other CI Teams	Stage 1- May 28, 2021 Stage 2 - July 30, 2021 Stage 3 - September 24, 2021
Planning Meeting for the Division CI Symposium	September 1, 2021
Division CI Symposium	October 8, 2021
Release of Results of the Contestants to the Regional CI Symposium	October 15, 2021
Dry run for Regional CI Symposium	October 22, 2021
Regional CI Symposium	October 26-27, 2021

*The Division activities listed may be conducted either physically (f2f) or by virtual means, depending on the ongoing health and safety guidelines, and availability of resources (e.g. budget, technical working groups, technology, internet).

**The CI Coach and Team may agree to meet on another weekday if: (1) one of the two parties is not available on the given Friday; and/or (2) the coaching day falls on a holiday, there is a class/work suspension, or other reasons wherein it would not be possible to officially carry out a coaching session.



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