



Republic of the Philippines
Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

March 23, 2022

NOTICE OF MEETING

No. **055**, s. 2022

To: Assistant Schools Division Superintendents
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Division Accountant
All Accounting Unit Staff





OSDS - ACCOUNTING UNIT MONTHLY MEETING

1. Please be informed that there will be an ACCOUNTING UNIT MONTHLY MEETING at Silid Ugnayan on March 28, 2022, Monday at 2:00pm.
2. The agenda of the said meeting are as follows:
 - 2.1. Accomplishments for the month of February and March 2022
 - 2.2. Status of Bank Account Opening for MOOE – Non IUs
 - 2.3. Reiteration of Various Guidelines for MOOE (In connection with upcoming training for newly-appointed AOs)
 - 2.4. Individual Duties of Accounting Personnel
 - 2.5. Other Matters
3. Attendance to said meeting shall be strictly monitored.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

MGR/ NOM No. 055 s. 2022
BU-5566/03/23/2022



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“Serbisyong Pang-Edukasyong Tapat at Sapat para sa Batang KABITENYO”