



BU-20735

7/27/22

Republic of the Philippines
Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

July 27, 2022

DIVISION MEMORANDUM
NO. ~~334~~, s. 2022

To: Assistant Schools Division Superintendents
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
All Education Program Supervisors
All Public Schools District Supervisors
All Elementary and Secondary School Heads
All SPG and SSG Officers and Advisers
All Concerned




**COMPLIANCE TO THE SUBMISSION OF CONSOLIDATED LIST OF ALL
RECOGNIZED SCHOOL CO-CURRICULAR AND EXTRA-CURRICULAR CLUBS
AND ORGANIZATIONS**

1. Pursuant to DepEd Memorandum entitled, "**Submission of Consolidated List of all Recognized School Co-Curricular and Extra-Curricular Clubs and Organizations**", this office through the Youth Formation Section directs all schools to accomplish the **Division Consolidated List of Recognized Clubs and Organizations Form** on or before **August 5, 2022** through their respective **SPG and SSG Advisers**.
2. All SPG and SSG Advisers may access the online google sheet through this link: <https://tinyurl.com/ConsoListofClubsAndOrgs>
3. Attached herewith is the guide for filling out the online google sheet and issued DepEd Memorandum.
4. For inquiries and clarifications, you may contact the Division Youth Formation Coordinators: Lito M. Camo, Jr., Neil Ivan P. Lontoc and Erica P. Ersando through this contact numbers: 09358778034 / 09566529324 / 09069360420 or via email at depedcavite.yfd@deped.gov.ph.
5. Immediate dissemination and compliance to this Memorandum is hereby directed.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

NIPL/ DM No. ~~334~~, s. 2022
~~34-20735~~ 07/27/2022



 Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite
 (046) 419-0014, 419-1286, 412-0349, 419-1739, 412-0849
 www.depedcavite.com.ph
 deped.cavite@deped.gov.ph

"Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO"



Republic of the Philippines
Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

Attachment 1 to Division Memorandum No. ~~324~~, s. 2022 entitled, "COMPLIANCE TO THE SUBMISSION OF CONSOLIDATED LIST OF ALL SCHOOL CO-CURRICULAR AND EXTRA-CURRICULAR CLUBS AND ORGANIZATIONS"

GUIDE ON FILLING OUT THE ONLINE GOOGLE SHEET

All SPG and SSG Advisers are directed to accomplish the online google sheet and fill up the list of **all recognized co-curricular and extra-curricular clubs and organizations** within their respective schools.

Whereas "Clubs" and "Organizations" is differentiated as follows:

Clubs – a group of students organized with a similar interest for a social, literary, athletic, political, or other common purpose (*example: Basketball Club, Photography Club, Math Club, etc.*)


Organizations – a group of students organized for and acting toward a particular cause (*example: Barkada Kontra Droga, YES-O, etc.*)


And whereas "Co-Curricular" and "Extra-Curricular" is differentiated as follows:


Co-Curricular – clubs/organizations that are usually complementing the regular curriculum (*example: English Club, Science Club, Math Club, etc.*)

Organizations – clubs/organizations that are not tied to the curriculum (*example: Barkada Kontra Droga, YES-O, etc.*)



 Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite

 (046) 419-0014, 419-1286, 412-0349, 419-1739, 412-0849

 www.depedcavite.com.ph

 deped.cavite@deped.gov.ph

"Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO"

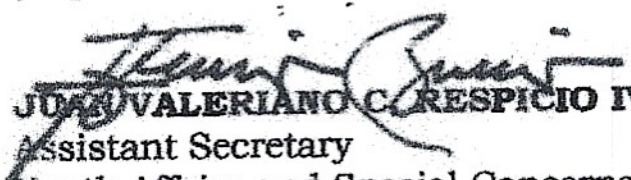


Republic of the Philippines
Department of Education
OFFICE OF THE SECRETARY



MEMORANDUM

To : **Regional Directors and BARMM Education Minister
Schools Division Superintendents
Youth Formation Coordinators
Project Development Officers
(Regional and Division)**

From : 
JUAN VALERIANO C. RESPICIO IV
Assistant Secretary
Youth Affairs and Special Concerns

Subject : **SUBMISSION OF CONSOLIDATED LIST OF ALL
RECOGNIZED SCHOOL CO-CURRICULAR AND
EXTRA-CURRICULAR CLUBS AND ORGANIZATIONS**

Date : 28 June 2022

The Youth Formation Division (YFD) aims to develop the societal growth of youth in the country to empower learners and enable them to become highly skilled individuals globally. Its purpose is to provide youth-serving units and organizations with responsive, learner-centered, youth-oriented policies, programs, and projects which shall contribute to the holistic development of learners.

The youth-serving units such as the co-curricular and extra-curricular clubs and organizations in schools help learners develop their social skills and learn how to work in a team to achieve shared goals; thus, provide opportunities for learners to explore different interests, increase self-confidence, and build their leadership skills.

For these reasons, YFD developed policies, programs, projects, and activities related to extra-curricular activities such as Supreme Pupil Government/Supreme Student Government (SPG/SSG), Youth for Environment in Schools Organization (YES-O), and Barkada Kontra Droga (BKD), while other DepEd units and/or divisions handle other extra-curricular and co-curricular clubs and organizations.

In this regard, the Office of the Assistant Secretary for Youth Affairs and Special Concerns (OASYASC) through YFD would like to respectfully request for a consolidated list of all recognized school co-curricular and extra-curricular clubs and organizations to serve as OASYASC-YFD guide on the existing curricular activities and identify the roles and responsibilities of each assigned unit/division in overseeing it.

The Schools Division Office (SDO) must fill out the **Division Consolidated List of Recognized Clubs and Organization Form** attached in **Annex A** to be

submitted through email address yfd.monitoreval@gmail.com following the subject format **Region_SDO_Consolidated List of Clubs and Orgs** (Ex: R1_Ilocos Norte_Consolidated List of Clubs and Orgs). More so, once acknowledged and approved, the same information will be put in by the SDO thru the Google sheet link: https://bit.ly/Division_ClubsAndOrgs on or before **15 August 2022**.

For questions and/or concerns on this matter, please contact **Mr. Rovin James F. Canja**, OIC-Chief of YFD at (02) 8 637 9814 or email at blss.yfd@deped.gov.ph (cc: Ms. Clare Michelle I. Paclibar at clare.paclibar@deped.gov.ph).

For immediate dissemination and compliance.

OASYASC:yfd
JCR:rfc:clp

ANNEX A

Division Consolidated List of Recognized Clubs and Organization

Region: _____
 Division: _____

No.	Co-Curricular				Extra-Curricular			Program Holder / Assigned Unit or Division (VFD, DRRM, others: Please specify)
	Club / Organization Name	Subject Matter	Category (Club or Organization)	Brief Description	Club / Organization Name	Category (Club or Organization)	Brief Description	
1								
2								
3								
4								
5								
6								
7								

Prepared by: _____

Approved by: _____

Youth Formation Coordinator
 (Signature and Printed Name)

Schools Division Superintendent
 (Signature and Printed Name)

Note:

1. Insert additional rows if necessary
2. Please submit the accomplished form through email at yfd.monitor@val@qmail.com on or before 15 August 2022