

Republic of the Philippines

Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

August 26, 2022

NOTICE OF MEETING No. <u>156</u>, s. 2022

To:

Assistant Schools Division Superintendents

Budget Officer

Administrative Assistant III Administrative Assistant I Administrative Aide I

BUDGET UNIT MONTHLY MEETING

- 1. Please be informed that there will be a monthly meeting on **August 31**, **2022**, **10:00 AM** onwards at the Budget Unit Office, Division Office, Trece Martires City.
- 2. The agenda of the said meeting are as follows:
 - 2.1. Budget matters
 - 2.2. Other issues and concerns.
- 3. To ensure proper implementation of health and safety protocols during the said meeting, all concerned are required to wear face mask and observe physical distancing.

4. Attendance of the concerned personnel is a must.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

EGMC/NOM- 156 s. 2022 BU NO.24829/08/31/2022



Cavite Capitol Compound, Brgy. Luciano, Trece Martires City, Cavite

6 (046) 419-0014, 419-1286, 412-0349, 419-1739, 412-0849

www.depedcavite.com.ph

deped.cavite@deped.gov.ph



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