



BU- 34663  
10/27/22

Republic of the Philippines  
**Department of Education**

REGION IV-A

**SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE**

October 27, 2022

**DIVISION MEMORANDUM**

NO. 482, s. 2022

To: Assistant Schools Division Superintendent  
Chief, Curriculum Implementation Division  
Chief, Schools Governance and Operations Division  
Public Schools District Supervisors  
Public Elementary and Secondary School Heads  
Administrative Officers I & II  
Administrative Assistants  
All Others Concerned





**TRAINING NEEDS ASSESSMENT FOR THE CONDUCT OF THE  
2022 UPSKILLING OF DEPED CAVITE PROVINCE'S FRONTLINE STAFF**

1. Relative to the scheduled Upskilling of DepEd Cavite Province Frontline Staff on November 8 and 22, 2022, this Office, through the Human Resource Development Section in partnership with the Global Speaker Ms. Sha Nacino, will be conducting a survey to identify strengths and pain points to ensure that the masterclass is tailor fit to the identified needs of the target participants.
2. The said masterclass is titled "**How to Speak Confidently and Effectively**". This will be composed of two (2) days of synchronous sessions via Zoom blended with asynchronous job-embedded learning tasks within its ten-day run.
3. All Administrative Officers I and II, Administrative Assistants and designates in the Division Office, districts and schools are encouraged to fill up this link until October 31, 2022, 5pm: <https://bit.ly/SpeakingSurveyDepEd>
4. Questions and clarifications may be communicated to the HRDS email at [depedcavite.hrd@deped.gov.ph](mailto:depedcavite.hrd@deped.gov.ph)
5. Immediate dissemination of this memorandum is directed.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent

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**"Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO"**