



Republic of the Philippines  
**Department of Education**

REGION IV-A  
**SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE**

**FEBRUARY 17, 2023**

**DIVISION MEMORANDUM**  
**NO. 071, s. 2023**

To: Assistant Schools Division Superintendents  
 Chief, Curriculum Implementation Division  
 Chief, School Governance and Operations Division  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 HRMPSB – Chairman and Members  
 All Concerned

**ERRATUM TO DIVISION MEMORANDUM NO. 065, S. 2023 ENTITLED “CALL FOR APPLICATION FOR THE POSITIONS OF DENTIST II AND ADMINISTRATIVE OFFICER II – SHS”**

1. With reference to Division Memorandum No. 065, s. 2023 entitled, “*Call for Application for the Positions of Dentist II and Administrative Officer II – SHS*”, please be informed that upon double checking of records in the Human Resource Unit, the opening of Administrative Officer II – SHS shall be excluded on the said memorandum due to the existing and approved Ranking of Qualified Administrative Officer II – SHS Applicants (RQA) released last May 2022.
2. The existing RQA shall be utilized in compliance to Human Resource Merit Promotion and Selection Board Resolution No. 006, s. 2019, Section 9.5, which states that “the validity of approved Ranking of Qualified Applicants (RQA) for all positions is one (1) year”.
3. All application documents received by the Division Office – Records Unit prior to the release of this memorandum shall be filed by the Human Resource Unit and will be used as reference for future vacancies in the Division.
4. Posting and immediate dissemination of this Memorandum is desired.

**ROMMEL C. BAUTISTA, CESO V**  
 Schools Division Superintendent

RCD/ DM 71 s. 2023  
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