



Republic of the Philippines
Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

February 20, 2023

DIVISION MEMORANDUM

NO. 082 s. 2023

TO: Assistant Schools Division Superintendents
Chief, CID and SGOD
Unit and Section Heads
Knowledge Management Team Members
All concerned

**CORRIGENDUM/ ADDENDUM TO THE DIVISION MEMORANDUM NO. 80 S.2023,
WRITESHOP ON SDO PROCESSES**

1. With reference to the **Division Memorandum No. 80 s. 2023** titled **Writershop on SDO ISO Processes**, this Office announces the Additional attendees and change of venue on February 22-23, 2023, from Bulwagang Tanglaw, SDO office to Trece Martires City National High School. The venue of the third day writershop and closing program will remain at Bulwagang Tanglaw, Schools Division Office, Trece Martires City, Cavite.

2. The additional attendees are as follows:

Unit/Section	KM Member	Process Owner
Administrative Support	Divina Gracia E. Costelo	Edward Joevan M. Roman
Human Resource Unit		Kevin del Rosario May Lubigan





3. All other provisions of the said memorandum shall remain in effect.

4. Immediate dissemination of this Memorandum is requested.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

LLC/DM NO. 82 S.2023
Bv-5747/02/20/23



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“Serbisyong Pang-Edukasyong Tapat at Sapat para sa Batang KABITENYO”