



Republic of the Philippines  
**Department of Education**

REGION IV-A

**SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE**

February 21, 2023

**NOTICE OF MEETING**

NO. 47 s. 2023

To: Assistant Schools Division Superintendent  
 Chief, Curriculum Implementation Division  
 Chief, School Governance and Operations Division  
 SDO Utility Workers and Drivers  
 All Concerned

**GENERAL SERVICES MONTHLY MEETING**

1. Please be informed that there will be a meeting of all General Services Personnel on February 27, 2023, 10:30am onwards at the Administrative Officer V's Office, Division Office Trece Martires City, Cavite.

2. The Agenda of the are as follows:

- 2.1 Cleanliness and Orderliness
- 2.2 Monthly Monitoring
- 2.3 Attendance

3. Attendees to the said meeting are the following





- 3.1 Verna C. Cabaya
- 3.2 Divina Gracia E. Costelo
- 3.3 Jessica Cailing
- 3.4 Marissa L. Jacob
- 3.5 Ramil J. Duclay
- 3.6 Gerome C. Corpez
- 3.7 Alvin F. Cera
- 3.8 Joel L. Violeta
- 3.9 Roland P. Bocalan
- 3.10 Carmelo F. Castro
- 3.11 Glenn T. Roduta
- 3.12 George Bergado
- 3.13 Gerry Nato
- 3.14 Ron Jasfer B. Romen
- 3.15 Janno V. Nazareno

4. Attendance shall strictly be monitored.

  
**ROMMEL C. BAUSTISTA, CESO V**  
 Schools Division Superintendent 

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 BU - 5777 /02/21/2023



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