



UV-5853

2/21/23

Republic of the Philippines
Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

February 21, 2023

NOTICE OF MEETINGNo. 048, s. 2023

To: Assistant Schools Division Superintendents
Chief – Curriculum and Implementation Division
Chief – Schools Governance and Operations Division
Division Accountant
Administrative Officer V
All Accounting Unit Staff

OSDS - ACCOUNTING UNIT MONTHLY MEETING

1. Please be informed that there will be an **ACCOUNTING UNIT MONTHLY MEETING** at Bulwagang Tanglaw on Tuesday, February 28, 2023, at 10:00a.m. onwards.





2. The agenda of the said meeting are as follows:

- 2.1 Reading of the previous minutes.
- 2.2 Accomplishments for the month of February 2023.
- 2.3 Status of MOOE Liquidation for January and February 2023.
- 2.4 Issues and concerns relevant to the latest meeting with Administrative Officers II and District Bookkeepers;
- 2.5 Updates for the Upcoming Division Training in Management of Cash Advances to DepEd Non-Implementing Units (Non-IUs) for School Maintenance and Other Operating Expenses (MOOE) and Program Funds as per COA-DBM- DepEd Joint Circular No. 2019 – 1 dated February 04, 2019 which will be held on March 01 – 03, 2023.
- 2.6 Other Matters.

3. Attendees to the said meeting are the following Accounting personnel:

- | | |
|-------------------------|----------------|
| 1. Cherry D. Bayot | Accountant III |
| 2. Aisa A. Manzo | ADAS III |
| 3. Alicia M. Panganiban | ADAS III |
| 4. Angelica A. Almanzor | ADAS III |
| 5. Angelica E. Espinel | ADAS III |
| 6. Clarissa P. Bayot | ADAS III |
| 7. Elenita S. Feraer | ADAS III |
| 8. Erika R. Caraos | ADAS III |
| 9. Ian Lew M. Cabingan | ADAS III |



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10. Jennifer B. Omipon	ADAS III
11. John A. Malong	ADAS III
12. Louise Randolph L. Erasmo	ADAS III
13. Ma. Cecilia C. Tenorio	ADAS III
14. Maribel G. Rojo	ADAS III
15. Marietta R. Barera	ADAS III
16. Mary Godwin P. Olido	ADAS III
17. May D. Pagtakhan	ADAS III
18. Michelle T. Bataclan	ADAS III
19. Paolo R. Ponciano	ADAS III
20. Rea Lisa A. Rabulan	ADAS III
21. Sherwin A. Rom	ADAS III
22. Stella Mariz C. Anudon	ADAS III
23. Tristan R. Sarmiento	ADAS III
24. Edna C. Zurbano	ADAS II
25. Leslee Ann S. Bernarte	ADAS II
26. Maria P. Pascua	ADA IV

4. Attendance to said meeting shall be strictly monitored.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent 

MGR/ NOM No. 48, s. 2023
BU-~~2853~~ 02/21/2023



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