



Republic of the Philippines
Department of Education

REGION IV-A

SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

June 29, 2023

DIVISION MEMORANDUM





NO. 263, s. 2023

**ADDENDA TO THE GUIDELINES FOR THE CONDUCT OF SCHOOL
 GENDER AND DEVELOPMENT SENSITIVITY TRAINING (GST)**

To: Assistant Schools Division Superintendents
 Chief, Curriculum Implementation Division
 Chief, School Governance and Operations Division
 Education Program Supervisors
 Public Schools District Supervisors
 All Elementary and Secondary School Heads, TICs, OICs
 School Gender and Development Focal Point System (GPFS)
 School Gender and Development (GAD) Coordinators
 All Concerned

1. Anchored on the **DepEd Order No. 63, s. 2012** titled Guidelines on the Preparation of Gender and Development (GAD) Plans, Utilization of GAD Budget, and Submission of Accomplishment Reports, addenda to **DM No. 226, s. 2023** titled Call for Submission of School Gender and Development Proposals, this Office informs of the additional Guidelines for the Conduct of School Gender and Development Sensitivity Training (GST).
2. The schools may now be **allowed to hold its GST anywhere else outside of CALABARZON, excluding those that are accessible by air or sea.**
3. Schools may supplement their GAD budget with funds from the canteen or the local government, if the 5% MOOE is insufficient.
4. Reiteration of the Tour Provider declaration in the proposal, when applicable. However, the schools must not commit to any tour provider until the consent of the Schools Division Superintendent has been obtained.
5. Physical, mental, and health fitness, including equipment purchases and recreation, religious and cultural initiatives, construction expenses, supplies and materials for public use, study tour, Christmas and year-end celebrations and meetings cannot be charged to the GAD Fund unless they are clearly addressing specific gender concerns.



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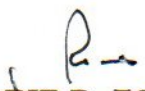


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6. For GAD-related concerns or queries, kindly reach the Division GAD Coordinators Ronalyn P. Salazar, HRD SEPS or Camille R. Ortilla, HRD EPS II via email at depedcavite.hrd@deped.gov.ph.
7. Immediate dissemination and strict compliance with this Memorandum are directed.


ROSEMARIE D. TORRES, CESO V
Schools Division Superintendent

Encl: None

Reference: As stated

To be included in the Perpetual Index

Under the following subjects:





TRAINING PROGRAMS

REQUIREMENTS

INCLUSIVE EDUCATION

RPS/ DM No. ~~30~~ 33 s. 2023
BU-~~307~~ 06/29/2023



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“Serbisyong Pang Edukasyong Tapat at Sapat para sa Batang KABITENYO”