



BU-25256

7/27/23

Republic of the Philippines
Department of Education

REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

27 July 2023

NOTICE OF MEETINGNo. 148, s. 2023**HUMAN RESOURCE UNIT MONTHLY MEETING**

To: Assistant Schools Division Superintendents
Chief, School Governance and Operations Division
Chief, Curriculum Implementation Division
Administrative Officer V
All Human Resource Staff

1. Please be informed that there will be a meeting with all human resource personnel on **July 31, 2023, 10:00 AM** onwards at the Office of Human Resource Unit, Schools Division Office, Trece Martires City.





2. The agenda of the said meeting are:

- a. Hiring and deployment of Teacher I for SY 2023-2024
- b. Other issues/concerns

3. Listed below are the attendees to the said meeting:

- a. Verna C. Cabaya – Administrative Officer V
- b. Elaine V. Balen – Administrative Officer IV
- c. Ronald Kevin C. Del Rosario – Administrative Officer II
- d. Johnny C. Matias Jr. – Administrative Officer II
- e. Norita C. Vasquez – Administrative Assistant III
- f. Ma. Corazon P. Federoso – Administrative Assistant III
- g. Richelle P. Del Rosario – Administrative Assistant III
- h. Lian Jazzel T. Velasco – Administrative Assistant III
- i. May L. Castaño – Administrative Assistant III
- j. Roy Edward C. Constante – Administrative Assistant III
- k. Angelica R. Cabral – Administrative Assistant III
- l. Ana Joy S. Valencia – Administrative Assistant III
- m. Mika A. Costelo – Administrative Assistant III
- n. Yasmine Veronica G. Diloy – Administrative Aide VI
- o. Roel L. Penu – Administrative Aide III



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- p. Michelle M. Masicap – Administrative Aide I
- q. Mary Anne P. Motas – Administrative Aide I

4. Attendance of the concerned personnel is highly desired.

ROSEMARIE D. TORRES, CESO V
Schools Division Superintendent

RPDR/NOM-~~148~~¹⁴⁹, s. 2023
BU NO. ~~15250~~ / 07/27/2023



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