Appendix 4

QUOTATION
No: 085-2023

Date 25-Jul-23

Please quote your lowest price on the item/s listed below, subject to general conditions, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 3 working days

GALILEO L. GO
BAC Chairperson

NOTE:

1. All Entries must be typewritten
2. Delivery period within 21 calendar days upon signing of PO
3. Warranty shall be for a period of 6 months for the supplies and materials and . 1 year for the equipment from the date of acceptance by the procuring entity
4. Price validity shall be a period of 60 cal. Days.
5. Approved Budget for the contract (ABC) ***Php 396,200.00***
6. This Form to be Submitted Not Later than July 27, 2023
7. Please send your signed quotation at **bac@depedcavite.com.ph**

ITEM NO.	QUANTITY	UNIT	ITEM DESCRIPTION	UNIT PRICE	TOTAL
1	600	reams	Copier Paper A4 size S20,70gsm (Hard Copy)		
2	50	reams	Copier Paper Letter size S20,70gsm (Hard Copy)		
3	200	reams	Copier Paper Legal size S20,70gsm (Hard Copy)		
4	1,000	pcs	Long Brown Envelope		
5	1,000	pcs	Expandable Envelope		
6	1,000	pcs	Short White Folder		
7	5,000	pcs	Long White Folder		
8	200	pcs	Short Brown Envelope		
				Total	

Supplier Business Name:		**Tin No.**
Address:		
Telephone Number:		**E-mail**
Supplier's Authorized Representative's		
Signature over Printed Name:		**Date**