



Republic of the Philippines
Department of Education
REGION IV-A
SCHOOLS DIVISION OFFICE OF CAVITE PROVINCE

CALENDAR OF ACTIVITIES
Office of the Schools Division Superintendent

Date	Activity
January	
6-7	Seminar - Workshop on Year-End Consolidation of Financial Report with Senior Bookkeepers of Implementing Units (SDO)
13-17	Regional Seminar - Workshop on Year-End Consolidation of Financial Report
21-24	Capacity Building of Newly Hired School-based Non-Teaching Personnel and Re-Orientation of Selected Non-Teaching Personnel on Updated HRM and Asset Management Policies and Processes
February	
11-13	Root Cause Analysis Training and Internal Quality Auditor Training/Retooling
17-20	Seminar - Workshop on FY 2025 Budget Preparation (SDO)
21	Quarterly Quality Management Meeting
21	Quarterly DEXECOM
March	
3	Internal Quality Audit Opening Meeting
10-12	Reorientation of School Property Custodians on Government Accounting Manual (GAM) and Inventory Cleansing
13	Internal Quality Audit Deliberation
14	Internal Quality Audit Closing
20	GAWAD BANDILA
April	
4	2nd Party Audit
28-30	Monitoring and Technical Assistance on decentralization of HRM procedures
May	
16	Quarterly Quality Management Meeting
16	Quarterly DEXECOM
June	
20-21	Cybersecurity Awareness for Education
July	
12-14	Regional Seminar - Workshop on Mid-Year Consolidation of Financial Reports



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15-16	SDO Mid-Year Accomplishment Report (with break-out room)
17-18	Virtual Orientation of School Administrative Officers/Assistants and District Clerks/ADAs on Records Management
August	
25	Quarterly Quality Management Meeting
25	Quarterly DEXECOM
October	
9-10	Cybersecurity Awareness for Education
17	Virtual Orientation of Private School Admin and Registrar on CAV Process
November	
11-15	Regional Seminar- Workshop on FY 2022 Budget Execution Documents (BEDs)
20-21	Quarterly Quality Management Meeting
14	Quarterly DEXECOM
14	Reorientation of Disbursing Officers on Cash Management
December	
9-11	SDO Year-end Accomplishment Report
10	GAWAD MASID

Curriculum Implementation Division

Date	Activity
January	
4,11,18,25	Division Workshop on Developing PISA-Like Assessment and Analysis of Results in Secondary All Learning Areas
6-10	Judging and Cliniquing of RSPC 2025 School Paper Entries
13-17	Pre-RSPC Cliniquing 2025 Phase 1
20-24	Pre-RSPC Cliniquing 2025 Phase 2 (Individual)
20-25	Division Cliniquing of Regional Festival of Talents Qualifiers
27-29	Division Training for the Receiving Teachers on SNED
27-31	Pre-RSPC Cliniquing 2025 Phase 2 (Group)
29-31	CID Research Writeshop
February	
5-7, 10-14	RSPC 2025
13-14	Virtual Seminar Workshop for New Evaluators of Learning Resources
13-14	Division Science Investigatory Project Competition for Elementary Learners





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19-21	Cavite Streams Workshop
20-22	Training-Workshop on the Filipino Sign Language
24-28	Regional Festival of Talents
March	
5-7	Division Likha Competition
14-16	Division Training on Developing Developmentally Appropriate Resources for Key Stage 1 Learners cum Demo Teaching
14,21,28	Workshop on Evidence-Based Reading Intervention Programs Tailored to Filipino Learners
17-22	Pre-NSPC Cliniquing 2025 Phase 1
19-21	Division Roll-Out on Calibrating Enhanced K to 12 Appropriate Learning Resource Materials and Assessment Methods via E-ROSE Platform
20-22	Kwentistalastas V.2 - Seminar Workshop for Video Editors
24-28	Division Workshop on Literary Mapping (Panitikan sa Iba't Ibang Panahon)
24-28	Division Workshop on Cultural Mapping (Natural and Build Heritage)
31	CID Convergence on ELLN
April	
1-5	Pre-NSPC Cliniquing 2025 Phase 2
21-25	NSPC 2025
May	
19-21	Division Semiunar-Workshop in the Different Art Discipline
19-23	Development of LR Explainer
21-23	Division Writeshop on Unpacking Learning Competencies of the EPP and TLE Grades 4 and 7 Enhanced K to 10 Basic Education Curriculum for Daily Lesson Planning of the Teachers
21-23	Kwentistalastas V.1 - Seminar Workshop for Secondary School Teacherson Story Manuscript and Comics Writing
27-29	Division Training of Madrasah Implementers on ALIVE Curriculum
27-29	Training-Workshop on the Contextualization of SLM for Open High School
June	
4-6	Math Enhancement Sessions on Current Trends in Assessments
4-6	Development of Learning Playlist for English Language Instruction
11	Celebration of Filipino Values Month
16	Kumustahan sa ALS
20	Division Launching of Nestle Wellness Campus Program
24	ALS Convergence





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July	
4	Rapid Math Assessment (RMA) Forum
5,12,19,26	Development of MELC-Based DIMS (Digitized Instructional Materials) in MAPEH, HOPE & SPA
7-11	Conduct of PHIL-IRI
7-11	Conduct of CRLA
11,18,25	Reading Curation Workshop for Grade 3 to Grade 8 English
23-25	Empowering Guidance Counselors, Advocates and Teachers for Effective Homeroom Guidance Implementation
23-25	2025 Division Quality Assurance of Learning Resources
August	
7-9	Division Storybook Writeshop cum Storytelling Sessions
13-15	Division Orientation on RA 11650
15	Search for Most Functional School Library
18-22	Division Science and Technology Fair: Tuklas and Innovation Expo
21-23	Upskilling of Grades 7 and 8 English Teachers in Language Arts Instruction
21	Division Gawad Teodora Alonso Competition
22-24	Reskilling of Kindergarten Teachers on ECD Assessment with Simulation Activity
25-29	Division Cliniquing of Regional Science and Technology Fair Entries
29	Division Gawad Teodora Alonso Awarding
September	
11	ALS Literacy Month Celebration
11-13	Paglinang ng Kulturang Pampanitikan (Nurturing Literary Culture)
12	Fostering Innovation Through Cross-Disciplinary Collaboration
17-19	Cliniquing of Division GTA Top 3 Winners Going to Regional Level
17-19	Regional Science and Technology Fair
18-20	Division Training for the New Receiving Teachers on SNED
19	Coordination Meeting of All Learning Areas
19-21	Skill Up: Teachig Home-Based Intervention Strategies to Slightly Delayed Kindergarten Learners
22-26	Makabansang Panitikan: A Filipino Literary Festival
24-26	Seminar-Workshop on Strategies for Enhancing Academic Performance Among At-Risk and Delinquent Learners
October	
17	SHS Preparing for Academic and Professional Journey



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22-24	Division Training on Instructional Supervision for District Key Administrators and Department Heads of All Learning Areas cum Demonstration Teaching
22-24	Division Seminar Workshop on Upskilling of Teachers on Teaching Strategies, Approaches, Assessment and Instructional Materials
22-24	Pagsasanay sa Pagsusulat ng Tekstong Pampanitikan (Training on Writing Literary Texts)
22-24	Capacity Building for Key Stage 1 Teachers on Learning Recovery in Literacy and Numeracy
23-24	Division Showcase of Talent Competition 2025
28-30	Division Festival of Talents
28-30	Division Workshop in Developing Innovative Learning and Supplementary Materials in Science and Research
November	
3	Division Celebration for the National Book Week
7-8	BIOCAMP (Bioresearch Initiative for Outreach and Collaborative Academic Mentorship Project)
9.11	Unlocking Potential: Enhancing Critical Thinking Skills Through Thinking Skills Through Blocks of Time
14,21,28	Intensive Training on the Analysis of Grade 12 NAT Results using JOMOVI Application
17-21	Cliniquing of RFOT Qualifiers
19	ALS Summit
21	Coordination Meeting of ALL Learning Areas
25-26	Division Cliniquing of National Science and Technology Fair Entries
26-28	Round Table Conference for ADM Implementers
27-29	Digital Technology in English Language Teaching
December	
	Cavite SPFL Caravan
	CALABARZON Learning Resources Expo 2025

School Governance and Operations Division

Date	Activity
January	
2	Resumption of Classes
15-17	Orientation of school heads/THK advisers/Peer educators and selected school health personnel on ARH Program and Peer facilitation Skills



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22-24	Finalization of Public Service Continuity Plan
25	Start of Early Registration for SY 2025-2026
26	Administration of A and E Test
TBA	Administration of NAT G12
TBA	Administration of Regular PEPT
February	
1,8,15,22	Personnel Coaching Sessions for the Civil Service Examination
3-7	FY 2026 PMIS Pre-Planning Activity
5-7	Division Capacity Building Workshop on The Professional Development Program Design, Development and Quality Assurance for Division Offices and Schools Batch 3
7,10	Third Academic Quarter Examination
11-13	Division Capacity Building Workshop on The Professional Development Program Design, Development and Quality Assurance for Division Offices and Schools for Nurses
14	2024 Division Stakeholders' Summit
20-21	Capacity-building Program for Registrars
21	PAG-AKAY 2025: Division Wide Capacity Building for Barkada Kontra Droga (BKD) Teacher-Advisers/Coordinators
27-28	Division Utility Training for Improvement, Efficiency and Success in the Workplace
March	
3-5	Division Capacity Building Workshop on The Professional Development Program Design, Development and Quality Assurance for Division Offices and Schools Batch 1
5-7	BLS/FA for Medical Personnel/Selected SDO Personnel
6-8	Division Capacity Building Workshop on The Professional Development Program Design, Development and Quality Assurance for Division Offices and Schools Batch 2
7	Conduct and Monitoring of SELG/SSLG Elections (School Level to Division Level)
12-14	BLS/FA for PDOI and School Guards
14-15	Women's Month Celebration: Dugong Lila para kay Juana: Year 4-Bloodletting Activity
28	Division Wide Capacity Building of School Learner Rights and Protection Focal Persons
TBA	Administration of PISA
TBA	Administration of ELLNA
TBA	Administration of NAT G6



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April	
7-11	Training on the MATATAG Curriculum for School Leaders and Teachers in Grades 2,3,5 & 8
21-25	Division Rollout of HOTS-PLPs for JHS ENSCIMA Teachers
22	1st Quarterly PIRPA
TBA	Crafting of School Improvement Plan (SIP)
May	
14-16	CERCon (Regional Research Conference)
14-17	Capacity Building on Private School Processes
19-23	8th Cavite Research Conference (CARE CON)
22	Capacity Building for Adopt-A-School Program/ ASP Coordinators
26-28	Capacity Building on Visual Screening Test for Kinder Teachers and School Health Personnel (3 days seminar with return demo)
29-31	Division GAD Training
June	
2-6	Research Training (Pathways to Excellence)
3-6	SBFP and OKD Program Implementation Review SY 2024-2025 and Awarding and Recognition
6	2025 Brigada Eskwela Kick-Off
28	Election of Division of Cavite Federation of Teachers' Association (DCFTA) and Revision of Constitution and By-Laws
July	
2,9,23,26	Mandala Art Sessions- on the job, while at the Office
4,11,18,25	Training Series on the Cloverleaf: Division Holistic Wellness Program
15	2nd Quarterly PIRPA
17-18	Interfacing of Functional Divisions on the Preparation and Updating of HRD Accomplishment Report and Development of HRD Plans
21-23	Division Training on Facilitation Skills for Instructional Leaders
29-31	SBFP Orientation SY 2025-2026 cum Nutrition Sensitive Program Implementation Update
August	
1	SBFP Orientation SY 2025-2026 cum Nutrition Sensitive Program Implementation Update
6-8	Development of DRRM Learning Resources: A Collaborative Activity of SGOD-DRRM and CID-LRMDS
20-22	ROSE Academy formerly STEP UP
22	PAGHUBOG 2025: Division Wide Capacity Building for LGP Teacher-Advisers/Coordinators



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TBA	Administration of NCAE
TBA	Administration of NAT G10
TBA	Administration of Special PEPT
September	
4-5	Leadership Development Program for High Potential Employees
5-6	Research Training (Impact Training)
6	Teachers' Wellness Program
15-19	Master Teacher's Professional Development Program
19	PAGYABONG 2025: Division Wide Capacity Building for Youth for Environment in Schools - Organization (YES-O) and SIGA Teacher-Advisers/Coordinators
24-26	SDO Operations Planning (APPEAR - Annual Programs / Project Evaluation and Activity Review)
26	Induction Program for Beginning Teachers: On-boarding and Oathtaking
30	SBM Convergence cum Culminating Activity
October	
1-3	Capacity Building on Coaching and Mentoring for Master Teachers
15	3rd Quarterly PIRPA
November	
3-4	Legacy-building and Financial Preparedness Workshop for Retiring Employees and PWDs
6-7	Effective Communications and Workflow Mastery Workshop for Frontline Personnel
12-13	Interfacing of Functional Divisions on the Preparation and Updating of HRD Accomplishment Report and Development of HRD Plans
20-21	PAGLAGO 2025: Youth Leadership Forum
December	
6,13	ROSE Cup
10	Conducts GPP Gawad Hiraya (Best GPP Implementer and Best School Implementer)
15	4th Quarterly PIRPA
TBD	
TBD	Division BEIS Validation for Public and Private Schools
TBD	Training on the MATATAG Curriculum for School Leaders and Teachers in Grades 2,3,5 & 8
TBD	Training and workshop for Professional Development for School Mental Health Program for Nurses



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TBD	Orientation, Training and Workshop for RGC, Guidance Counselor/Designates
TBD	Conduct of Training and Workshop in Basic Food Safety for School Based Feeding Program (SBFP) Coordinators and Schools Canteen Managers