



May 2, 2016

DIVISION MEMORANDUM
NO. 050 S. 2016

**2016 SCREENING AND EVALUATION OF POTENTIAL LEARNING
RESOURCE EVALUATORS (DLES)**

TO: Assistant Schools Division Superintendent
OIC-Office of the Assistant Schools Division Superintendent
Chiefs, CID/SGOD
Education Program Supervisors
Public Schools District Supervisors
Public Elementary/Secondary School Heads

1. In line with DepEd Memorandum No. 120, s. 2016, the DepEd Division of Cavite will conduct the 2016 Screening and Evaluation of Potential Learning Resource Evaluators starting May 4 – 20, 2016.
2. This activity is in preparation for the evaluation of learning resources such as textbooks, teacher's manuals and multimedia material for learning areas in the three key stages of learning, namely: (a) kindergarten to Grade 3; (b) Grade 7 – 10, and (c) Grade 11 – 12.
3. The following qualified Division Evaluators will assist the Learning Resource Supervisor in screening and evaluating the potential Division Learning Resource Evaluators (DLREs):

Chairperson:	Elpidia B. Bergado, Chief, CID
Co-Chairperson:	Carmencita P. Tosco, EPS LRMDs
Members:	Jonathan Jimenez, PDO Emily Quintos, EPS AP Arnold Mendoza, Master Teacher Noel Ortega, Principal Milagrosa ES

4. All Education Program Supervisors of different learning areas are enjoined to endorse the names of qualified master teachers, department heads, key teachers in different learning areas who are deemed qualified based on the criteria for the DLREs for different areas and grade levels. They must submit personally their documents to the Division Screening Committees. Below are the need criteria for the screening and evaluation of DLREs:

- 4.1 Data Sheet
- 4.2 Certified True Copy of Service Record
- 4.3 Certified True Copy of Transcript of Records
- 4.4 Certificates of specialized and relevant trainings to curriculum and instruction, learning resource development, and evaluation of learning materials from 2010 to present
- 4.5 Photocopies of cover and copyright of the instructional materials written, edited, evaluated, or proofread
- 4.6 Medical Certificates

5. Submission of pertinent documents will start on May 4 – 13, 2016 while evaluation shall be on May 16 – 20, 2016.
6. Food expenses of evaluators shall be charged to Division MOOE while transportation expenses of school personnel shall be borne by school funds subject to usual accounting rules and regulations.
7. For immediate dissemination of this Memorandum is desired.


CHERRYLOU D. DE MESA
OIC, Schools Division Superintendent