



May 2, 2016

DIVISION MEMORANDUM
NO. 052 S, 2016

IMPLEMENTATION OF 2016 DIVISION OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF) OF THE RESULTS-BASED PERFORMANCE MANAGEMENT SYSTEM (RPMS) DEPARTMENT OF EDUCATION, DIVISION OF CAVITE PROVINCE

TO: Assistant Schools Division Superintendent
OIC, Assistant Schools Division Superintendent
Division Office/School Personnel
Chiefs, CID and SGOD
Education Program/District Supervisors
Elementary and Secondary School Heads/Teachers
Other concerned

1. In reference to DepEd Order No. 2, s. 2015 entitled "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education which aims to provide comprehensive guidelines for the adoption of the Civil Service Commissions (CSC) Strategic Performance Management System (SPMS) in DepEd, this Office provides 2016 OPCRf for reference and Performance Target.

2. The composition of Division Performance Management Team and Grievance Committee are as follows:

2.1 Performance Management Team

Chair: Editha M. Atendido (ASDS)
Members: Reniel Patrick S. Tejidor (Planning Officer)
Cherry D. Bayot (Accountant)
Verna C. Cabaya (Administrative Officer)
Wenifreda S. Diquit (EPS)
Edgardo L. Aquino (PESPA President, Elementary)
Magdaleno R. Lubigan (NAPSSHI President, Secondary)
Leonilo S. Villa (Teacher Representative, Elementary)
Joel M. Solis (NEU-Division Chapter Representative)

2.2 Grievance Committee

Chair: Cherrylou D. De Mesa (SDS)
Members: Daniel V. Carpina (Legal Officer)
Elaine V. Balen (HRMO)
Arnel P. Zapanta (EPS)
Cherry D. Bayot (Accountant)
Edgardo L. Aquino (PESPA President, Elementary)
Joel M. Solis (NEU-Division Chapter Representative)

3. For *School-based Personnel*, it is reminded that month of May is the Performance Planning phase, month of November is the mid-year review phase and April is year-end results phase. Thus, all school heads are directed to conduct Planning phase anytime

Armando A. Carriagar
(Section Chief)

Verna C. Cabaya (AO V)

